

**RESOLUTION NO. 24-03-23**

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RECOGNIZING THE IMPORTANCE OF A VILLAGE FLAG AND INITIATING A PROCESS TO DESIGN AND ADOPT A NEW FLAG FOR THE VILLAGE; AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, Islamorada, Village of Islands (the "Village"), is a duly constituted municipality having such power and authority conferred upon it by the Florida Constitution and Chapter 166, Florida Statute; and

**WHEREAS**, Section 4 of the Village Charter states that the Village shall have all the governmental, corporate, and proprietary powers necessary to enable it to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal services unless expressly prohibited by law; and

**WHEREAS**, at its January 9, 2024, regular Village Council meeting, Council gave direction to establish a Village flag with a goal of providing a unifying symbol for all residents within the Village and to encapsulate what the Village represents; and

**WHEREAS**, flags have been used for thousands of years to represent communities, individuals, and organizations; and

**WHEREAS**, well-designed municipal flags represent an opportunity to unite a community and contribute to a strong sense of civic pride; and

**WHEREAS**, the elected officials of the Village desire to foster pride, unity, commitment, and beautification in the community; and

**WHEREAS**, a well-designed, timeless flag may serve as a symbol of the Village's longevity and aspirations for future growth and prosperity for its households and businesses; and

**WHEREAS**, in recent years, the principles of flag design promulgated by the North American Vexillological Association have become more widely known and applied to municipal flag design; and

**WHEREAS**, the Village has an opportunity to engage the entire community in a process to design and display a new, unifying symbol for the community; and

**WHEREAS**, the Village Council finds that designing a Village flag is in the best interest of the Village and its residents.

**NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:**

**Section 1.**     **Recitals.** The above recitals are true and correct and incorporated herein by this reference.

**Section 2.**     **Establishment of Process.** The Village Council hereby approves the process to design and adopt a new flag for the Village as set forth in Exhibit "A," attached hereto.

**Section 3.**     **Authorization of Village Officials.** The Village Manager and/or his/her designee and the Village Attorney are authorized to take all actions necessary to implement the terms and conditions of this Resolution.

**Section 4.**     **Effective Date.** This Resolution shall become effective immediately upon its adoption.

**[Remainder of this page intentionally left blank]**

Motion to adopt by M. Gregg, seconded by E. Jolin.

**FINAL VOTE AT ADOPTION**

**VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS**

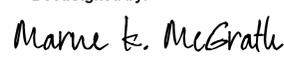
Mayor Joseph B. Pinder III	Yes
Vice Mayor Sharon Mahoney	Yes
Councilman Mark Gregg	Yes
Councilwoman Elizabeth Jolin	Yes
Councilman Henry Rosenthal	Yes

**PASSED AND ADOPTED THIS 12th DAY OF MARCH, 2024.**

DocuSigned by:  
  
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JOSEPH B. PINDER III, MAYOR

ATTEST:

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MARNE MCGRATH, VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY  
FOR THE USE AND BENEFIT OF  
ISLAMORADA, VILLAGE OF ISLANDS:

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JOHN J. QUICK, VILLAGE ATTORNEY



## **ISLAMORADA, VILLAGE OF ISLANDS, VILLAGE COUNCIL FLAG DESIGN PROCESS**

The Village Council of Islamorada, Village of Islands, Florida, adopts the following procedures pertaining to the design and adoption of a Village flag:

### **FLAG DESIGN PROCESS**

- A. A Flag Design Panel comprised of seven (7) people appointed by the Village Manager will guide the process.
- B. Community input on flag design elements and flag design submissions will open on April 8, 2024, at 8:00 a.m. and close on May 31, 2024, at 5:00 p.m.
- C. Methods for electronic and hard copy submission of input on flag design elements and flag design submissions will be available during the time period above.
  - 1. All information regarding the process, including surveys and submission forms will be available at [www.islamorada.fl.us/flag](http://www.islamorada.fl.us/flag).
  - 2. Hard copy submission information and official pick-up/drop-off point for design submissions will be at Islamorada, Village of Islands (the "Village") Village Hall (86800 Overseas Highway, Islamorada, FL 33036) during business hours of 8:00 a.m. to 5:00 p.m., Monday through Friday.
  - 3. Submissions and surveys may be returned by US Mail to:  
Islamorada, Village of Islands  
Attn: Flag Project  
86800 Overseas Highway  
Islamorada, FL 33036

**Entries that are mailed or dropped off must reach Village Hall by  
5:00 p.m. on Friday, May 31, 2024.**

- D. Input may be collected via a survey (or surveys) which can be completed electronically or in hard copy. If surveys are utilized, respondents will be asked for their input on:
1. Icons or symbols;
  2. Colors;
  3. Landmarks or natural features of the Village;
  4. Important events in the history/community life of the Village; and
  5. Other aspects of flag design for the Village.
- E. Flag design submissions will be received electronically or in hard copy.
1. Flag design proposals may be submitted by any Village resident, Village staff member, or business owner in the Village.
  2. As part of being appointed to the Flag Design Panel, members of the Panel agree to review all submissions anonymously. The submissions process will remain open in accordance with Chapter 119, Florida Statutes. Submitters will disclose their name, contact information and place of residence.
  3. Submitters agree to release all intellectual property rights and allow the Village to use all or any portion of their design.
  4. Submissions must conform to the submission guidelines and must be accompanied by a brief narrative explaining the design.
  5. Submitted designs may be used in their original format, digitized, enhanced, combined with other submissions, or not used at all.
- F. First selection of designs from all submissions and input.
1. The Flag Design Panel may enlist assistance from additional volunteers with relevant experience and diverse backgrounds in reviewing community input and flag design submissions. These additional volunteers and the Flag Design Panel will form the Flag Design Selection Working Group.

2. The Flag Design Selection Working Group will review all input and submissions to produce a limited number of designs for consideration by the Village Council.
  3. The Flag Design Selection Working Group may enlist the technical assistance from a volunteer vexillologist from the North American Vexillological Association.
  4. In determining the designs to present to the Village Council for consideration, the Flag Design Selection Working Group may use any submission exactly as submitted; may modify a submission, may digitize a submission, may combine elements of two or more submissions, and/or may use survey information to create designs to present to the Village Council.
- G. Village Council selection of flag designs for community input.
1. The Flag Design Selection Working Group will forward to the Village Council no more than ten (10) designs for the new flag.
  2. Village staff will prepare a Council Communication with the designs and insights from the Flag Design Selection Working Group on the selection of the designs.
  3. Each member of the Village Council and the Mayor will identify during the regular agenda of a Council meeting their top three choices (unranked). In the event of a tie, both submissions will be included in the community voting.
- H. Community voting.
1. Members of the Village community will have the opportunity to vote online or in hard copy for their one (1) top design.
  2. Voters will self-certify that they are Village residents.

3. Voting may be completed on the Village website or via form at the Village Hall.
  4. Efforts will be made to detect and avoid repeat voting.
  5. The Village reserves the right to disqualify votes if unfair or repeat voting is detected.
  6. Voting will be open for a one (1) week period set by Council from 8:00 a.m. the first day of the period until 5:00 p.m. the last day of the period.
  7. The Village Manager, Village Attorney, and Village Clerk will canvass the votes for the finalist flags.
  8. The canvassing members will hold the result of the flag voting in the strictest confidence until the results are released in accordance with Section I below.
- I. Reveal of the new flag design.
1. The new flag design will be revealed by the Mayor at the first regular Village Council meeting after canvassing has been completed.
  2. This will be the first time that the new flag design is announced to the community.