

**RESOLUTION NO. 24-06-56**

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA APPROVING THE SELECTION AND RECOMMENDATION OF THE RFP 24-09 EVALUATION COMMITTEE FOR THE COMPLETION OF A MASTER PLAN FOR FOUNDERS PARK; AUTHORIZING THE VILLAGE MANAGER AND VILLAGE ATTORNEY TO NEGOTIATE AN AGREEMENT FOR THE PROJECT; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; APPROVING A BUDGET AMENDMENT; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS,** Islamorada, Village of Islands (the "Village") strives to enhance the quality of life for residents and visitors by providing safe and attractive conservation properties and recreation areas for sports activities, family gatherings and community events; and

**WHEREAS,** Founders Park is the center of the Village's park system offering a full suite of amenities for residents and visitors; and

**WHEREAS,** the Village has made significant improvements and constructed amenities in the park and makes changes to the amenities from time to time based upon the popularity of specific activities; and

**WHEREAS,** on March 12, 2024, the Village Council gave direction to seek the services of a demonstrated professional park planning specialist or consulting firm to create a Master Plan for Founders Park (the "Project"); and

**WHEREAS,** the Village prepared and advertised Request for Proposals ("RFP") 24-09 to solicit proposals from qualified consultants and consulting firms to complete the Project; and

**WHEREAS,** RFP 24-09 was issued in accordance with Sec. 2-327(b) and (c)(4) of the Village's Purchasing Guidelines in the Village Code of Ordinances; and

**WHEREAS,** the Village received four (4) proposal in response to RFP 24-09; and

**WHEREAS**, the Village Manager established an Evaluation Committee (the "Committee") to review proposals to the RFP and make a recommendation to the Village Council for the selection of a consultant to complete the Project; and

**WHEREAS**, the Committee reviewed the four proposals using the selection criteria detailed in RFP 23-09 and recommends selection of the highest-ranked proposer, Miller Legg, for the Project for an amount not to exceed One Hundred Seventy Five Thousand Seven Hundred Seven Fifty and 00/100 Dollars (\$175,750.00) to complete the Project; and

**WHEREAS**, the Village Council finds that selection and approval of entering into an Agreement with Miller Legg for the Project is in the best interest of the Village and its residents.

**NOW THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:**

**Section 1.**     **Recitals.** The above recitals are true and correct and incorporated into this Resolution by this Reference.

**Section 2.**     **Approval of Selection.** The Village Council hereby approves the selection of Miller Legg to complete the Project.

**Section 3.**     **Authorization of Village Officials.** The Village Manager and/or his designee and the Village Attorney are authorized to negotiate an agreement with Miller Legg, Inc. substantially in the form attached hereto as Exhibit "1", for completion of the Project in an amount not to exceed One Hundred Seventy Five Thousand Seven Hundred Seven Fifty and 00/100 Dollars (\$175,750.00).

**Section 4.**     **Execution of Agreement.** The Village Manager is authorized to execute the Agreement with Miller Legg on behalf of the Village, to execute any required documents to implement the terms and conditions of the Agreement, and to execute any extension and/or amendments to the Agreement, subject to approval as to form and legality by the Village Attorney.

**Section 5. Authorization of Fund Expenditures.** Notwithstanding the limitations imposed upon the Village Manager pursuant to the Village's Purchasing Procedures Ordinance, the Village Manager is hereby authorized to expend budgeted funds for the Project.

**Section 6. Approval of a Budget Amendment.** The Village Council approves a budget amendment in the Parks and Recreation General Fund in the amount of One Hundred Seventy Five Thousand Seven Hundred Seven Fifty and 00/100 Dollars (\$175,750.00) for the Professional Services account.

**Section 7. Effective Date.** This Resolution shall take effect immediately upon its adoption.

**FINAL VOTE AT ADOPTION  
VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS**

Mayor Joseph B. Pinder III	Yes
Vice Mayor Sharon Mahoney	Yes
Councilman Mark Gregg	Yes
Councilwoman Elizabeth Jolin	Yes
Councilman Henry Rosenthal	Yes

**PASSED AND ADOPTED ON THIS 11th DAY OF JUNE, 2024.**

DocuSigned by:

*Joseph B. Pinder III*

F8EB3A68BD794EF...

JOSEPH B. PINDER III, MAYOR

ATTEST:

DocuSigned by:

*Marne K. McGrath*

008BA9A9B2704D5...

MARNE MCGRATH, VILLAGE CLERK

APPROVED AS TO FORM AND  
LEGALITY FOR THE USE AND BENEFIT  
OF ISLAMORADA, VILLAGE OF ISLANDS:

DocuSigned by:

*John J. Quick*

362BFAA7FDD417...

JOHN J. QUICK, INTERIM VILLAGE ATTORNEY



## **AGREEMENT**

THIS IS AN AGREEMENT, dated the 27 day of June, 2024, between:

### **ISLAMORADA, VILLAGE OF ISLANDS**

a Florida municipal corporation, hereinafter "**VILLAGE**,"

and

MILLER LEGG & ASSOCIATES, INC.

a corporation authorized to do business in the State of Florida, hereinafter "**CONTRACTOR**."

## **WITNESSETH:**

In consideration of the mutual terms and condition, promises, covenants, and payments hereinafter set forth, VILLAGE and CONTRACTOR agree as follows:

### **Article I. PREAMBLE**

In order to establish the background, context and form of reference for this Agreement and to generally express the objectives, and intentions, of the respective parties herein, the following statements, representations and explanations shall be accepted as predicates for the undertakings and commitments included within the provisions which follow and may be relied upon by the parties as essential elements of the mutual considerations upon which this Agreement is based.

**Section 1.01** The VILLAGE is in need of an independent experienced contractor to provide services to provide a Master Plan for Founder's Park in a timely and responsive timeframe (the "Project").

**Section 1.02** On March 21, 2024, the VILLAGE issued Request for Proposals No. 24-09 for the Project, including all Exhibits and Addenda (the "RFP").

**Section 1.03** On April 22, 2024, the VILLAGE received a proposal from CONTRACTOR, for completion of the Project as expressed in the RFP.

**Section 1.04** The evaluation committee evaluated and ranked the proposal in accordance with the RFP and determined that CONTRACTOR was a the highest ranked, responsive and responsible proposer for the Project.

**Section 1.05** On June 11, 2024, the Village Council of Islamorada, Village of Islands (the "Village Council") adopted Resolution No. 24-06-56, awarding the RFP to CONTRACTOR and authorizing the Village to negotiate and execute this Agreement with CONTRACTOR for the Project.

**Section 1.06** VILLAGE and CONTRACTOR desire to enter into this Agreement for the completion of the Project in accordance with the RFP and on the schedule set forth in ARTICLE 3 entitled "TIME FOR COMPLETION".



## **Article II. SCOPE OF WORK**

**Section 2.01** CONTRACTOR shall furnish all necessary expertise, personnel, tools, materials, equipment and supervision, to perform all of the work for the Project described in the RFP, and the Proposal, a copy of which is attached hereto and specifically made a part of this Agreement as Exhibit "A".

**Section 2.02** CONTRACTOR hereby represents to VILLAGE, with full knowledge that VILLAGE is relying upon these representations when entering into this Agreement with CONTRACTOR, that CONTRACTOR has the professional expertise, experience and personnel to perform the services to be provided by CONTRACTOR for the Project pursuant to the terms of this Agreement.

**Section 2.03** CONTRACTOR assumes professional and technical responsibility for performance of its services to be provided hereunder in accordance with applicable recognized professional standards.

**Section 2.04** None of the work or services under this Agreement for the Project shall be subcontracted by CONTRACTOR, unless CONTRACTOR obtains prior written consent from the VILLAGE. Approved subcontractors shall be subject to each provision of this Agreement and CONTRACTOR shall be responsible and indemnify the VILLAGE for its subcontractors' negligent acts, errors or omissions.

## **Article III. TIME FOR COMPLETION**

**Section 3.01** The CONTRACTOR shall commence work as directed by the VILLAGE and in accordance with a Project Timeline. The Project Timeline shall be based upon the timeline as stated in Exhibit "A" to this Agreement as may be modified and agreed upon during negotiation of this Agreement and provided as Exhibit "B". CONTRACTOR shall complete all work in a timely manner in accordance with the Project Timeline or be subject to liquidated damages pursuant to Section 3.03.

**Section 3.02** Anything to the contrary notwithstanding, minor adjustment to the Project timeline for completion approved by VILLAGE in advance, in writing, will not constitute a delay by CONTRACTOR. Furthermore, a delay due to an Act of God, fire, lockout, strike or labor dispute, riot or civil commotion, act of public enemy or other cause beyond the control of CONTRACTOR shall extend this Agreement for a period equal to such delay and during this period such delay shall not constitute a delay by CONTRACTOR.

## **Article IV. CONTRACT PRICE, GUARANTEES AND WARRANTIES**

**Section 4.01** The VILLAGE hereby agrees to pay CONTRACTOR for the faithful performance of this Agreement, for work completed in accordance with the Proposal attached hereto as Exhibit "A", and as directed by VILLAGE. Prices for work completed by the CONTRACTOR shall be as reflected in Exhibit "A". A total contract price hereto is referred to as Contract Price and shall not exceed **One Hundred Seventy Five Thousand Seven Hundred and Fifty and no/100 Dollars (\$175,750.00)**.

**Section 4.02** The VILLAGE will make payments to CONTRACTOR for completed and proper work and in the amounts stated in Exhibit "A" in accordance with the Local Government Prompt Payment Act in Chapter 218, Florida Statutes.

**Section 4.03** The making and acceptance of the final payment shall constitute a waiver of all claims by the CONTRACTOR other than those arising from requirements of the specifications.

**Section 4.04** CONTRACTOR is prohibited from placing a lien on the Village's property. This prohibition applies to; inter alia, all sub-contractors and suppliers and labors.

## **Article V. CONTRACTOR'S LIABILITY INSURANCE**

**Section 5.01** The CONTRACTOR shall not commence work under this Agreement until CONTRACTOR has obtained all insurance required under this Article and such insurance has been approved by the VILLAGE nor shall the CONTRACTOR allow any Subcontractor to commence work on his sub-contract until all similar such insurance required of the subcontractor has been obtained and approved.

**Section 5.02** Certificates of insurance, reflecting evidence of the required insurance, shall be filed with the VILLAGE prior to the commencement of the work. These Certificates shall contain a provision that coverage afforded under these policies will not be canceled until at least thirty (30) days prior written notice has been given to the VILLAGE. Policies shall be issued by companies authorized to do business under the laws of the State of Florida.

**Section 5.03** Financial Ratings of the insurers must be no less than "A" in the latest edition of "Bests Key Rating Guide", published by A.M. Best Guide.

**Section 5.04** Insurance shall be in force during the term of this Agreement. In the event the insurance certificate provided indicates that the insurance shall terminate and lapse during the period of this Agreement, then in that event, the CONTRACTOR shall furnish, at least thirty (30) days prior to the expiration of the date of such insurance, a renewed certificate of insurance as proof that equal and like coverage for the balance of the period of the Agreement and extension thereunder is in effect. The CONTRACTOR shall not continue to work pursuant to this contract unless all required insurance remains in full force and effect.

**Section 5.05** Comprehensive General Liability insurance to cover liability bodily injury and property damage. Exposures to be covered are as follows: premises, operations, products/completed operations, and certain contracts. Coverage must be written on an occurrence basis, with the following limits of liability:

- (a) Workers' Compensation Insurance – as required by law;
- (b) Comprehensive General Liability Insurance, including Premises Operation, Products and Completed Operations, Blanket Contractual Liability, Personal Injury Liability, Expanded Definition of Property Damage - \$1,000,000 combined single limit;

- (c) Automobile Liability Insurance - \$300,000 per occurrence, \$300,000 per Accident for bodily injury and \$1,000,000 per accident for property damage; and

Contractor shall obtain all necessary endorsements to support these requirements.

The insurance provided by the contractor shall apply on a primary basis. Any insurance, or self-insurance, maintained by the Village shall be excess of, and shall not contribute to, the insurance provided by proposer.

The insurance maintained by the contractor shall apply on a first dollar basis without application of a deductible or self-insured retention. The contractor shall pay on behalf of the Village or the Village's council members, officials, officers, agents and employees any deductible or self-insured retention applicable to a claim against the Village or the Village's council, officials, officers, agents and employees.

**Section 5.06** The CONTRACTOR shall hold the VILLAGE, its agents, and employees, harmless on account of claims for damages to persons, property or premises arising out of CONTRACTOR's negligent operations in completing the Project and name the VILLAGE as an additional insured under their policy.

**Section 5.07** The VILLAGE reserves the right to require any other insurance coverage it deems necessary depending upon the exposures.

## **Article VI. PROTECTION OF PROPERTY**

**Section 6.01** At all times during the performance of this Agreement, the CONTRACTOR shall protect the VILLAGE's property and properties adjoining the Project site from all damage whatsoever on account of the work being carried on pursuant to this Agreement.

## **Article VII. CONTRACTOR'S INDEMNIFICATION**

**Section 7.01** The CONTRACTOR agrees to release the VILLAGE from and against any and all liability and responsibility in connection with this Agreement and the matters contained herein. The CONTRACTOR further agrees not to sue or seek any money or damages from VILLAGE in connection with this Agreement except with respect to payment for services rendered with respect to this Agreement.

**Section 7.02** The CONTRACTOR shall indemnify and hold harmless the VILLAGE and its officers and employees from liabilities, damages, losses, and costs, including but not limited to, reasonable attorneys' fees, to the extent caused by the negligence, recklessness, or intentionally wrongful conduct of the CONTRACTOR and other persons employed or utilized by the CONTRACTOR, in the performance of the Agreement.

**Section 7.03** If a court of competent jurisdiction holds the VILLAGE liable for certain tortuous acts of its agents, officers, or employees, such liability shall be limited to the extent and limit provided in 768.28, Florida Statutes. This provision shall not be construed as a waiver of any right or defense that the VILLAGE may possess. The VILLAGE specifically reserves all rights as against any and all claims that may be brought.

**Section 7.04** Nothing in this Agreement shall be deemed or treated as a waiver by the VILLAGE of any immunity to which it is entitled by law, including but not limited to the VILLAGE's sovereign immunity as set forth in Section 768.28, Florida Statutes.

### **Article VIII. INDEPENDENT CONTRACTOR**

**Section 8.01** This Agreement does not create an employee/employer relationship between the parties. It is the intent of the parties that the CONTRACTOR is an independent contractor under this Agreement and not the VILLAGE's employee for all purposes, including but not limited to, the application of the Fair Labor Standards Act minimum wage and overtime payments, Federal Insurance Contribution Act, the Social Security Act, the Federal Unemployment Tax Act, the provisions of the Internal Revenue Code, the State Workers Compensation Act, and the State unemployment insurance law. The CONTRACTOR shall retain sole and absolute discretion in the judgment of the manner and means of carrying out the CONTRACTOR's activities and responsibilities hereunder provided. This Agreement shall not be construed as creating any joint employment relationship between the CONTRACTOR and the VILLAGE and the VILLAGE will not be liable for any obligation incurred by CONTRACTOR, including but not limited to unpaid minimum wages and/or overtime premiums.

### **Article IX. CHANGES TO SCOPE OF WORK AND ADDITIONAL WORK**

**Section 9.01** The VILLAGE may request changes that would increase, decrease or otherwise modify the Scope of Work to be provided under this Agreement as described in Article II of this Agreement. Such changes or additions to the Project must be in accordance with the provisions of the Code of Ordinances of the VILLAGE and must be contained in a written amendment, executed by the parties hereto, with the same formality and with equality and dignity prior to any deviation from the terms of this Agreement, including the initiation of any additional or extra work to the Project. Each amendment shall at a minimum include the following information on the Project:

PROJECT NAME  
PROJECT DESCRIPTION  
ESTIMATED PROJECT COST  
ESTIMATED COST FOR ADDITION OR CHANGE TO PROJECT  
ESTIMATED PROJECT COMPLETION DATE

**Section 9.02** In no event will the CONTRACTOR be compensated for any work which has not been described in a separate written agreement or amendment executed by the parties hereto.

### **Article X. TERM AND TERMINATION**

**Section 10.01** This Agreement may be terminated by either party for cause, or the VILLAGE for convenience, upon ten (10) days written notice by the VILLAGE to CONTRACTOR in which event the CONTRACTOR shall be paid its compensation for services performed to termination date. In the event that the CONTRACTOR abandons this Agreement or causes it to be terminated, for reasons other than the VILLAGE's breach of this Agreement, the CONTRACTOR shall indemnify the VILLAGE against any loss pertaining to this termination up to a maximum of the full Contract Price. All finished or unfinished documents, data, studies, plans, surveys, and reports prepared by

CONTRACTOR shall become the property of VILLAGE and shall be delivered by CONTRACTOR to VILLAGE.

**Section 10.02** This Agreement shall take effect as of the date of execution as shown herein below and continue for such time as is contemplated by the VILLAGE.

#### **Article XI. CONTRACT DOCUMENTS**

**Section 11.01** CONTRACTOR and VILLAGE hereby agree that the following Exhibits, which are attached hereto and made a part thereof, are fully incorporated herein and made a part of this Agreement, as if written herein word for word: this Agreement; including CONTRACTOR's Proposal in response to the RFP as set forth and incorporated into this Agreement as Exhibit "A"; the RFP as incorporated into this Agreement and all other addendums and exhibits thereto. In the event there is a conflict between the terms of the RFP, CONTRACTOR'S Proposal, and this Agreement, the terms of this Agreement shall prevail.

#### **Article XII. MISCELLANEOUS**

**Section 12.01 Legal Representation.** It is acknowledged that each party to this Agreement had the opportunity to be represented by counsel in the preparation of this Agreement and, accordingly, the rule that a contract shall be interpreted strictly against the party preparing same shall not apply due to the joint contribution of both parties.

**Section 12.02 Assignments.** This Agreement, or any interest herein, shall not be assigned, transferred, or otherwise encumbered, under any circumstances, by CONTRACTOR without the prior written consent of VILLAGE. For purposes of this Agreement, any change of ownership of CONTRACTOR shall constitute an assignment which requires VILLAGE approval. However, this Agreement shall run to the VILLAGE and its successors and assigns.

**Section 12.03 Records.** CONTRACTOR shall keep books and records and require any and all subcontractors to keep books and records as may be necessary in order to record complete and correct entries as to personnel hours charged to this engagement, and any expenses for which CONTRACTOR expects to be reimbursed, if applicable. Such books and records will be available at all reasonable times for examination and audit by VILLAGE and shall be kept for a period of three (3) years after the completion of all work to be performed pursuant to this Agreement. Incomplete or incorrect entries in such books and records will be grounds for disallowance by VILLAGE of any fees or expenses based upon such entries.

**Section 12.04 Public Records.** VILLAGE is a public agency subject to Chapter 119, Florida Statutes. To the extent that CONTRACTOR is acting on behalf of VILLAGE pursuant to Section 119.0701, Florida Statutes, CONTRACTOR shall:

- (a) Keep and maintain public records that ordinarily and necessarily would be required to be kept and maintained by VILLAGE were VILLAGE performing the services under this Agreement;

- (b) Provide the public with access to such public records on the same terms and conditions that the Village would provide the records and at a cost that does not exceed that provided in Chapter 119, Florida Statutes, or as otherwise provided by law;
- (c) Ensure that public records that are exempt or that are confidential and exempt from public record requirements are not disclosed except as authorized by law; and
- (d) Meet all requirements for retaining public records and transfer to VILLAGE, at no cost, all public records in possession of the CONTRACTOR upon termination of this Agreement and destroy any duplicate public records that are exempt or confidential and exempt. All records stored electronically must be provided to the VILLAGE.

**IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT 305-664-6412, Clerk@islamorada.fl.us, or by mail: Village Clerk, 868800 Overseas Highway, Islamorada, FL 33036.**

**Section 12.05 Ownership of Documents.** Reports, surveys, plans, studies and other data provided in connection with this Agreement are and shall remain the property of VILLAGE, upon payment to CONTRACTOR pursuant to the payment terms of this Agreement.

**Section 12.06 No Contingent Fees.** CONTRACTOR warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONTRACTOR, to solicit or secure this Agreement, and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for CONTRACTOR, any fee, commission, percentage, gift, or other consideration contingent upon or resulting from the award or making of this Agreement. For the breach or violation of this provision, the VILLAGE shall have the right to terminate the Agreement without liability at its discretion, to deduct from the contract price, or otherwise recover the full amount of such fee, commission, percentage, gift or consideration.

**Section 12.07 E-Verify.** CONTRACTOR shall comply with Section 448.095, Fla. Stat., "Employment Eligibility," including the registration and use of the E-Verify system to verify the work authorization status of employees. Failure to comply with Section 448.095, Fla. Stat. shall result in termination of this Contract. Any challenge to termination under this provision must be filed in the Circuit Court no later than 20 calendar days after the date of termination. If this Agreement is terminated for a violation of the statute by CONTRACTOR, CONTRACTOR may not be awarded a public contract for a period of 1 year after the date of termination.

**Section 12.08 Scrutinized Companies.**

- (a) CONTRACTOR certifies that it and its subconsultants are not on the Scrutinized Companies that Boycott Israel List. Pursuant to Section 287.135, F.S., the City may immediately

terminate this Agreement at its sole option if the CONTRACTOR or its subconsultants are found to have submitted a false certification; or if CONTRACTOR, or its subconsultants are placed on the Scrutinized Companies that Boycott Israel List or is engaged in the boycott of Israel during the term of the Agreement.

- (b) If this Agreement is for more than one million dollars, CONTRACTOR certifies that it and its subconsultants are also not on the Scrutinized Companies with Activities in Sudan, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria as identified in Section 287.135, F.S. Pursuant to Section 287.135, F.S., the City may immediately terminate this Agreement at its sole option if CONTRACTOR, its affiliates, or its subconsultants are found to have submitted a false certification; or if CONTRACTOR, its affiliates, or its subconsultants are placed on the Scrutinized Companies with Activities in Sudan List, or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or engaged with business operations in Cuba or Syria during the term of the Agreement.
- (c) CONTRACTOR agrees to observe the above requirements for applicable subcontracts entered into for the performance of work under this Agreement.
- (d) As provided in Subsection 287.135(8), F.S., if federal law ceases to authorize the above-stated contracting prohibitions then they shall become inoperative.

**Section 12.09 Noncoercive Conduct for Labor or Services.** In accordance with Section 787.06, Florida Statutes, the CONTRACTOR has attested to the affidavit incorporated herein that CONTRACTOR does not use coercion for labor or services.

**Section 12.10 Notice.** Whenever any party desires to give notice unto any other party, it must be given by written notice, sent by registered United States mail, with return receipt requested, addressed to the party for whom it is intended and the remaining party, at the places last specified, and the places for giving of notice shall remain such until they shall have been changed by written notice in compliance with the provisions of this section. For the present, the CONTRACTOR and the VILLAGE designate the following as the respective places for giving of notice:

VILLAGE:	Village Manager Islamorada, Village of Islands 86800 Overseas Highway Islamorada, Florida 33036
Copy To:	Village Attorney Islamorada, Village of Islands 86800 Overseas Highway Islamorada, Florida 33036
CONTRACTOR:	Michael D. Kroll/President Miller Legg & Associates, Inc. 1845 NW 112 Avenue, Suite 211 Miami, FL 33172-1840 <a href="mailto:MKroll@millerlegg.com">MKroll@millerlegg.com</a>

**Section 12.11 Binding Authority.** Each person signing this Agreement on behalf of either party individually warrants that he or she has full legal power to execute this Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.

**Section 12.12 Exhibits.** Each Exhibit referred to in this Agreement forms an essential part of this Agreement. The exhibits if not physically attached should be treated as part of this Agreement and are incorporated herein by reference.

**Section 12.13 Headings.** Headings herein are for convenience of reference only and shall not be considered on any interpretation of this Agreement.

**Section 12.14 Severability.** If any provision of this Agreement or application thereof to any person or situation shall, to any extent, be held invalid or unenforceable, the remainder of this Agreement, and the application of such provisions to persons or situations other than those as to which it shall have been held invalid or unenforceable shall not be affected thereby, and shall continue in full force and effect, and be enforced to the fullest extent permitted by law.

**Section 12.15 Governing Law.** This Agreement shall be governed by the laws of the State of Florida with venue lying in Monroe County, Florida.

**Section 12.16 Disputes.** Any claim, objection, or dispute arising out of the terms of this Agreement shall be litigated in the Sixteenth Judicial Circuit Court in and for Monroe County.

**Section 12.17 Extent of Agreement.** This Agreement together with Contract Documents and Exhibits, attached hereto, as amended herein above represents the entire and integrated agreement between the VILLAGE and the CONTRACTOR and supersedes all prior negotiations, representations or agreements, either written or oral.

**Section 12.18 Waiver.** Failure of the VILLAGE to insist upon strict performance of any provision or condition of this Agreement, or to execute any right therein contained, shall not be construed as a waiver or relinquishment for the future of any such provision, condition, or right, but the same shall remain in full force and effect.

**[ANY CONTRACT DOCUMENTS FROM RFP SHALL BE INSERTED IN AGREEMENT  
BEGINNING ON THE FOLLOWING PAGE]**



### Affidavit Attesting to Noncoercive Conduct for Labor or Services

Nongovernment Entity name: Miller Legg ("Vendor")

Vendor FEIN: 65-0563467

Address: 13680 NW 5th Street, Suite 200

City: Sunrise State: FL Zip: 33325

Phone number: 954-436-7000 Email Address: mkroll@millerlegg.com

As a nongovernmental entity executing, renewing, or extending a contract with a government entity, **Vendor** is required to provide an affidavit under penalty of perjury attesting that **Vendor** does not use coercion for labor or services in accordance with Section 787.06, Florida Statutes.

As defined in Section 787.06(2)(a), coercion means:

1. Using or threatening to use physical force against any person;
2. Restraining, isolating, or confining or threatening to restrain, isolate, or confine any person without lawful authority and against her or his will;
3. Using lending or other credit methods to establish a debt by any person when labor or services are pledged as a security for the debt, if the value of the labor or services as reasonably assessed is not applied toward the liquidation of the debt, the length and nature of the labor or service are not respectively limited and defined;
4. Destroying, concealing, removing, confiscating, withholding, or possessing any actual or purported passport, visa, or other immigration document, or any other actual or purported government identification document, of any person;
5. Causing or threatening to cause financial harm to any person;
6. Enticing or luring any person by fraud or deceit; or
7. Providing a controlled substance as outlined in Schedule I or Schedule II of Section 893.03 to any person for the purpose of exploitation of that person.

As a person authorized to sign on behalf of **Vendor**, I certify that **Vendor** does not use coercion for labor or services in accordance with Section 787.06.

#### Written Declaration

**Under penalties of perjury, I declare that I have read the foregoing Affidavit and that the facts stated in it are true.**

By: \_\_\_\_\_  
Authorized Signature

Print Name and Title: Michael Kroll, RLA, FASLA

Date: June 21, 2024

**[SIGNATURE PAGE TO AGREEMENT]**

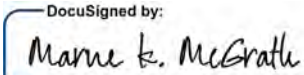
**IN WITNESS WHEREOF**, the parties have executed this Agreement on the respective dates under each signature: The VILLAGE, signing by and through its Village Manager, attested to by its Village Clerk, duly authorized to execute same, and by CONTRACTOR, by and through its duly authorized officer to execute same.

**VILLAGE**

ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA

By:   
Robert Cole, Village Manager


AUTHENTICATION:

  
Marne McGrath, Village Clerk

APPROVED AS TO FORM AND LEGALITY  
FOR THE USE AND BENEFIT OF ISLAMORADA,  
VILLAGE OF ISLANDS, FLORIDA, ONLY

  
John J. Quick, Interim Village Attorney

WITNESS:

  
Print Name: Dylan Larson - Vice President

**CONTRACTOR**


By:   
Print Name: Michael Kroll, RLA FASLA  
Title: President  
Date: June 21, 2024

Exhibit "A"  
FORM OF CONTRACTOR'S PROPOSAL





## Qualifications for RPF #24-09

## Founder's Park Master Plan

April 22, 2024  
Miller Legg #24-00106

**COPY**





# Table Of Contents



# Request for Proposal Islamorada, Village Of Islands Founder's Park Master Plan

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**RFP 24-09**

Miller Legg Proposal 24-00106



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# 1. Cover Letter







April 22, 2024

Village Clerk  
Islamorada, Village of Islands  
86800 Overseas Highway  
Islamorada, FL 33036

RE: Founder's Parks Master Plan  
RFP # 24-09/ ML #24-00106

Dear Evaluation Committee Members:

For the residents that enjoy the trails, beach, aquatic, field and court facilities, festivals, concerts and the marina at Founder's Park, Islamorada is undertaking a Master Plan to ensure the needs of these residents as well as the future recreational needs are met at Founder's Park. For that reason, Miller Legg is pleased to submit our unique qualifications to Islamorada, Village of Islands, for your Founder's Park Master Plan (MP). We are committed, eager and prepared to provide the Village with our park planning expertise, knowledge, and experience for a successful Master Plan.

The advantages of having Miller Legg collaborate with you to develop Islamorada's Founders Park Master Plan include:

- ✍ Our Miller Legg Team is led by the Project Management Team of Lumy Fuentes, MLA, Project Manager, Jack Kardys, MS, and Mike Kroll, RLA, FASLA. They have demonstrated success on park planning and programming, public outreach, municipal collaboration, and recreation design acumen.

- ✍ Jack Kardys, MS, will serve as Senior Recreational Planner. He is a Parks and Recreation Subject Matter Expert (SME) who has served as the former Director of the Miami-Dade County Parks, Recreation and Open Space Department and Past President of the NRPA.

- ✍ The Miller Legg Team's relevant Parks Master Planning experience and our comprehensive community engagement process will bring a truly unique perspective to the Founders Park Master Plan that considers the needs and wants of the community/stakeholders, and the fiscal and operational realities of the Village. Miller Legg's multi-disciplinary approach to Park Master Planning will ensure that the recreational, social and environmental needs of Islamorada are met.

- ✍ Based in South Florida since 1965, the Miller Legg Team has completed over 250 parks and planning projects. We understand how critical the Founders Park Master Plan is and we have an established Master Plan Team including 11 dedicated and available staff for the project. This Team's planning expertise paired with our sustainable park design experience will provide the Village with a Master Plan that is implementable and will meet the recreational needs for future generations.

We understand the Master Plan shall anticipate additional pickleball courts, aquatic facility modifications, School Board proposed baseball improvements, ever increasing event opportunities' impacts on adjacent neighborhoods and on-going marina/boat ramp operations.

**IMPROVING COMMUNITIES. CREATING ENVIRONMENTS.**

Miami Dade Office: 1845 NW 112 Avenue Suite 211 • Miami, Florida • 33172-1840  
(305) 599-6381 • Fax: (305) 599-2797  
[www.millerlegg.com](http://www.millerlegg.com)



As you will see throughout our qualifications, we clearly demonstrate our firm to be the most knowledgeable and best qualified to prepare and implement the Founder's Park Master Plan.

Some of our Similar Park Master Plan projects include:

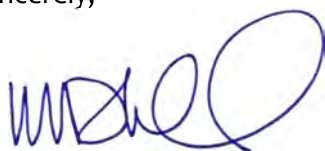
Boca Raton North Park Master Plan  
City of Tamarac East Side Parks Feasibility Study  
City of Miami Sewell Park Master Plan  
Manatee County Tom Bennett Park Master Plan  
Boca Raton Red Reef Master Plan  
Vizcaya Museum and Gardens Master Plan  
City of Weston Parks and Recreation Master Plan  
City of South Miami Parks and Recreation Master Plan

As requested, below are three (3) clients for whom Miller Legg has completed Master Plans within the last two (2) years.

1. Project: North Park Master Plan  
Briann Harms, Executive Director  
Greater Boca Raton Beach and Parks District  
The Swim & Racquet Center  
21618 St. Andrews Boulevard  
Boca Raton, FL 33433  
(561) 347-3941 / bharms@mybocaparks.org
2. Project: Weston Parks and Recreation Master Plan  
Kara Petty, Director of Parks & Recreation  
City of Weston  
20200 Saddle Club Road  
Weston, FL 33327  
(954) 389-4321 / kpetty@westonfl.org
3. Project: Vizcaya Museum & Gardens Master Plan  
Craig Aquart, AIA, NOMA, CMI, Principal  
MC Harry Architects  
2780 SW Douglas Road, Suite 302  
Coral Gables, FL 33133  
(305) 445-3765 / caquart@mcharry.com

As the Principal-in-Charge, I will ensure that Islamorada, Village of Islands, has the Miller Legg Team's corporate commitment of key staff and resources to meet your project budget and schedule. I am an authorized agent of the firm. Should you require any additional information, please contact me by phone at (954) 628-3651, email: mkroll@millerlegg.com, or at our office located at the address in our letterhead.

Sincerely,



Michael D. Kroll, RLA, FASLA  
President



## 2. Company Overview





## 2. Company Overview

Miller Legg is a statewide award-winning consulting firm that brings together the elements of planning, landscape architecture and urban design, engineering, surveying, environmental wetlands consulting, environmental engineering and geographic information systems services.

Miller Legg works successfully to improve communities and create environments for a variety of clients. Client sectors include municipal and county government such as parks and recreation departments, transportation, healthcare, education, federal and international. This offers our clients a firm of seasoned professionals who are leaders in the Florida consulting industry.

Miller Legg is attuned to unique municipal features of parks and recreation facilities such as those found in Islamorada, Village Of Islands, including active and passive park features, open space, greenways and trails, community, recreational, and neighborhood parks, as well as ADA compliance.

Miller Legg, established in 1965, has locations in Sunrise (headquarters), Miami, Port St. Lucie, and Tampa. **For Founder's Park Master Plan, we have dedicated our Parks sector Team of 11 professional staff to be assigned to the project**, as reflected in our project organizational chart in this section. They are located in our Miami, Sunrise and Tampa offices.



The firm's landscape architecture services include: parks, recreation and open space planning, commercial planning, urban design, streetscape, signage design, graphic design, planting, hardscape, irrigation, project theming, contract administration, construction observation services, plan review, horticultural consulting and arboriculture.



The firm's planning services include: land planning, comprehensive planning, community planning, development plans review, redevelopment planning, landscape architecture, urban design, parks, recreation and open space planning and design, site planning design and processing, Development of Regional Impact (DRI) studies, Land Use Plan amendments, rezoning applications, concurrency studies, due diligence studies, community relations, grant writing assistance and applications, and plat preparation and processing.



The firm's engineering services include: utilities design and modeling (such as surface water management, drainage system design, water and sanitary sewer design and permitting, and pump station design), utility coordination, traffic engineering, streets and highways design, street lighting design, pavement marking and signage design, parks and recreation design, master planning, municipal engineering, construction monitoring and full Construction Engineering Inspection (CEI) and management services.



The firm's surveying services include: land surveying such as boundary, land title, route, right-of-way, design and control, topographic, Subsurface Utility Engineering (SUE), as-built, tree, and hydrographic surveys, construction layout, Construction Engineering Inspection (CEI) surveys, field monumentation, sketches and descriptions for acquisitions and easements, and GPS data collection. In addition, we provide quantity (earthwork) surveys, condominium surveys, title document analysis, plot plans, and expert witness testimony.



The firm's environmental consulting services include: habitat assessment and restoration planning, wetlands investigations and delineations, management plans, grant writing, jurisdictional determinations, threatened and endangered species assessments and permitting, environmental due diligence, National Pollution Discharge Elimination System (NPDES) compliance, stream restoration, water quality monitoring

## 2. Company Overview

processing, mitigation monitoring and compliance, protected upland and tree permitting, ecosystem analysis, grant writing and floodplain analysis and re-evaluation.



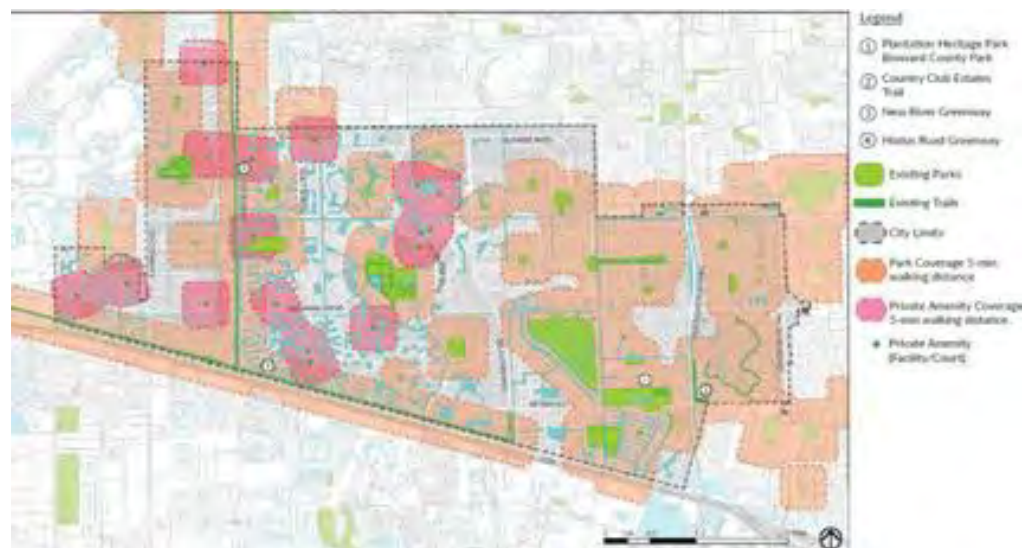
The firm's GIS consulting services include: GIS database design, data conversion and processing; GIS/GPS integration; GPS data collection and system design, map production, remote sensing application and digital image collection, environmental modeling, feasibility and implementation studies, and municipal asset management.

The firm has completed numerous municipal, county, state and federal projects ranging from neighborhood improvement and redevelopment projects, educational facilities site planning, cemeteries, neighborhood parks and golf course designs to aviation facilities, regional water and sewer utilities, streetscapes, and streets and highways.

Additionally, the firm has successfully completed several thousand private sector projects including residential developments from two to 7,000 acres, industrial and office sites, hotels and theme park facilities, marinas, golf courses, hospitals and medical office complexes, commercial properties, retail shopping centers and franchise properties.

The firm has been involved with more than 200,000 acres of project design development in Florida. Our approach to each project is best characterized by a "partnering relationship". We dedicate ourselves to learning the culture of our clients, and their specific concerns, desires and needs, much like an extension of their own offices. We consistently strive to maintain time schedules and to provide factual and frequent communication.

Miller Legg prides itself on its team approach to the interdisciplinary needs unique to the project and client. We provide responsive, personalized, quality service to value-conscious private clients and select government agencies, who desire the very best in planning and design.





## 2. Company Overview



RRC Associates offers services in research, planning, and economic/feasibility analysis to parks and recreation departments, local governments, public agencies, corporations, and private developers. In addition, RRC has experience with a variety of specialized recreation topics and situations and frequently works with resort communities and ski area operators, trade associations, destination marketing organizations, airports, non-profits, and others interested in recreation, tourism, and quality of life topics. The company, founded in 1983, is currently made up of 16 professionals with extensive experience and qualifications to meet the needs and challenges of recreation-oriented organizations.

The RRC team uses proven research tools to conduct quantitative and qualitative studies to support needs assessments, master plans and other specialized evaluations. Through extensive consulting work with a variety of clients, the staff at RRC is knowledgeable about best practices, industry benchmarks, market trends, and the wide range of programs and approaches that are being used by recreation and tourism organizations throughout North America.

RRC Associates strives for a pragmatic approach that balances innovation, customization, and providing proven services at a reasonable cost. The firm takes pride in our demonstrated ability to meet a project's time and budget requirements. Our firm's small size permits us to offer a very personal level of service to our clients; senior members of the firm are highly involved in every project

### SERVICES OFFERED

#### Surveys and Market Research

- Visitor Profile Studies
- Branding and Advertising Research
- Parks, Recreation and Open Space Surveys
- Market Studies and Strategic Analysis
- Customer/User Satisfaction Surveys
- Demographic Research
- Community Surveys/Performance Evaluations
- Site Selection Research

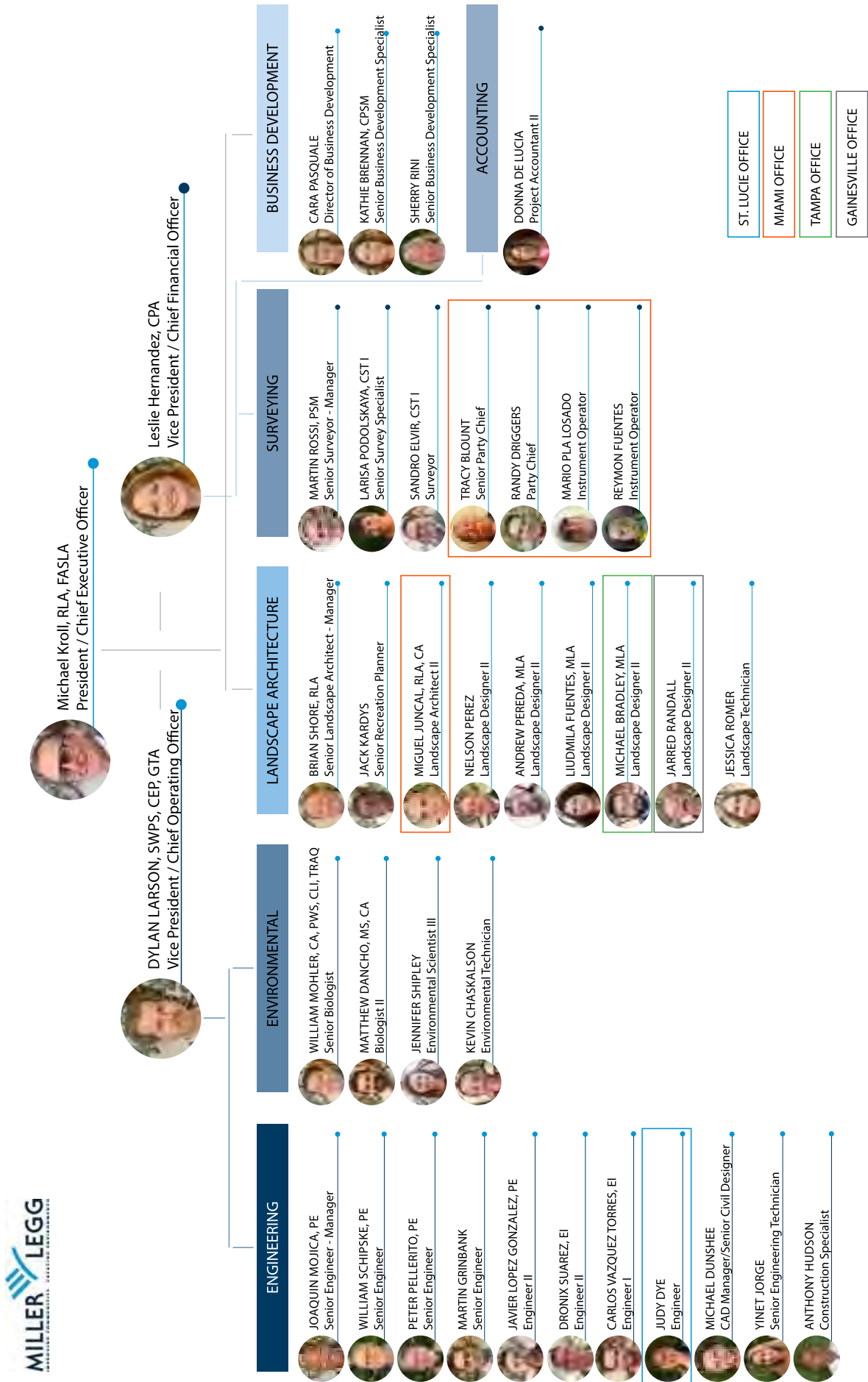
#### Special Client Services

- General Consultation
- Project Team Coordination and Management
- Financial Presentation Packages
- Public Participation Workshops
- Strategic Project Positioning

#### Community Planning

- Parks and Recreation Program Analysis
- Housing Needs Assessments
- Tourism Development Research
- Population and Employment Research
- Economic Development Planning
- Economic Impact Analysis
- Fiscal Impact Analysis
- Program Development and Optimization
- Project Feasibility Analysis
- Public Processing and Approvals Goals and Policy Formulation

# 2. Company Overview



Miller Legg Company Organizational Chart



## 2. Company Overview

Miller Legg Project Organizational Chart



**LIUDMILA FUENTES, MLA**  
Project Manager

**MICHAEL KROLL, RLA, FASLA**  
Principal-in-Charge

### MILLER LEGG

#### PRIMARY RESPONSIBILITIES:

Inventory Analysis  
Level of Service  
Public Involvement  
Site Analysis  
Needs Assessment  
Community Outreach  
Project Webpage  
Trends Analysis  
Program Analysis  
Level of Service  
GIS-based Mapping/Data  
Capital Recommendations and Costing  
Draft and Final Feasibility Study Documents

**JACK KARDYS, MS**  
Senior Recreation Planner

**LIUDMILA FUENTES, MLA**  
Recreation Planner / Public Outreach

**MIGUEL JUNCAL, RLA, CA**  
Recreation Planner / Landscape Architect

**MICHAEL BRADLEY, MLA**  
Recreation Planner

**ANDREW PEREDA, MLA**  
Landscape / Irrigation Designer

**JESSICA ROMER**  
Recreation Planner

**BRIAN SHORE, RLA**  
Landscape Architect / Planner

**DYLAN LARSON, SPWS, CEP, GTA**  
Sustainability Principal

**JENNIFER SHIPLEY**  
Planning Technician

**WILLIAM MOHLER, CA, PWS, CLI**  
GIS Specialist



#### OPTIONAL SERVICES

Survey Design & Implementation  
Economic and Feasibility Planning  
Recreational Market Research  
Strategic Analysis  
Policy Formulation

**KAILYN HASKOVEC**  
Associate

**ETHAN ADAMS**  
Associate

**KARA SNAWDER**  
Senior Data Analyst



## 2. Company Overview

Team Resumes



**Years of Experience:** 39  
**Years With the Firm:** 37

**Registrations & Certifications:**  
Registered Landscape Architect, FL, 1989  
Fellow American Society of Landscape Architects, 2014

**Education:**  
Bachelor of Landscape Architecture, Landscape Architecture University of Florida, 1986  
Graduate Studies, Urban and Regional Planning Florida State University, 1989

**Professional and Civic Activities:**  
Member, Florida Recreation and Parks Association

### Professional Experience:

During his extensive career, Mr. Kroll has been actively involved in projects ranging from parks master plans to large scale habitat restoration and international urban redevelopment projects.

Mr. Kroll's diverse professional experience has led to projects that successfully integrate environmental, planning and landscape architectural services. Under his leadership, Miller Legg develops project solutions that respond to the natural environment, respect the social fabric and create sustainable aesthetic spaces.

## Michael Kroll, RLA, FASLA

Principal-in-Charge

### Relevant Project Experience:

**Greater Boca Raton Beach and Parks District North Park Master Plan** - Miller Legg prepared a Master Plan for North Park which reflected the District's desire to provide a diverse recreational amenity at this 212-acre property for City residents while considering the specific desires and concerns of the adjacent residential communities. The Plan addressed North Park's future facilities, uses, programs, operation, maintenance and funding and recommended Park modifications, improvements, enhancements and additional uses. Recreational elements included passive park facilities (trails, walking paths, open fields/areas), golf course/facilities, active park uses (playgrounds, tennis courts, sport courts, aquatics), community center/facilities and potential revenue-generating opportunities. Miller Legg is currently preparing the design documents for North Park.

**City of Weston Parks & Recreation Master Plan** - Miller Legg developed a Parks and Recreation Plan (PRMP) which incorporated recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management. A master-planned 27-square-mile community of 68,000 residents in Broward County, Weston had 242 open space and park acres and 16 existing parks offering a variety of recreational and athletic amenities and activities. The Master Plan components included Department Mission Vision and Objectives, Community Inventory and Assessment, Needs Assessment, Level of Service Standards, Parks and Recreation Strategic Plan, Recreation Trends Analysis, Recreation Programming Plan, ADA Transition Plan, Community Relations and Marketing Plan,

Community Health and Environmental Responsibility Plan.

**Vizcaya Museum & Gardens Master Plan Refinement** - Located on Biscayne Bay in Miami, Vizcaya is the 50-acre historical Villa and gardens of industrialist James Deering and is designated as a National Historic Landmark. Miller Legg was the landscape architect and traffic/transportation consultant for the Vizcaya Museum and Gardens Master Plan refinement. The Master Plan refinement focused on the entire Vizcaya property, especially the integration of Vizcaya Village into the educational and historical guest experience, incorporating historical agrarian and horticultural aspects of the Vizcaya Village into the guest experience. Miller Legg collaborated with Quinn Evans Architects and MC Harry Architects for Miami-Dade County and the Vizcaya Museum and Gardens Trust. Additional services are currently being provided for the casino mound and grottos.

### Additional Relevant Experience:

- City of Miami Sewell Park Master Plan
- Manatee County Tom Bennett Park Master Plan
- Boca Raton Red Reef Master Plan
- City of Plantation Parks & Recreation Master Plan
- City of Tamarac East Side Parks Feasibility Study
- City of Palm Coast/Flagler County Parks and Recreation Master Plan
- City of Homestead Biscayne Everglades Trail Western Expansion Feasibility Study
- City of Miramar Park Master Plan
- City of South Miami Parks and Recreation Master Plan





## 2. Company Overview

Team Resumes



**Years of Experience:** 7

**Years With the Firm:** 6

**Registrations & Certifications:**

*FDOT Intermediate Maintenance of Traffic, FL, 2015*

**Education:**

*Master of Landscape Architecture  
Florida International University,  
2018*

*Bachelor of Urban Design  
Florida Atlantic University, 2014*

**Continuing Education:**

*Crime Prevention Through  
Environmental Design Practitioner  
Seminar, 2013*

**Professional and Civic Activities:**

*Member, Florida Recreation and Parks  
Association*

### Liudmila Fuentes, MLA

*Project Manager*

**Relevant Project Experience:**

**Greater Boca Raton Beach and Parks District North Park Master Plan** - Miller Legg prepared a Master Plan for North Park which reflected the District's desire to provide a diverse recreational amenity at this 212-acre property for City residents while considering the specific desires and concerns of the adjacent residential communities. The Plan addressed North Park's future facilities, uses, programs, operation, maintenance and funding and recommended Park modifications, improvements, enhancements and additional uses. Recreational elements included passive park facilities (trails, walking paths, open fields/areas), golf course/facilities, active park uses (playgrounds, tennis courts, sport courts, aquatics), community center/facilities and potential revenue-generating opportunities. Miller Legg is currently preparing the design documents for North Park.

**City of Weston Parks & Recreation Master Plan** - Miller Legg developed a PRMP which incorporated recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management. A master-planned 27-square-mile community of 68,000 residents in Broward County, Weston had 242 open space and park acres and 16 existing parks offering a variety of recreational and athletic amenities and activities. The Master Plan components included Department Mission Vision and Objectives, Community Inventory and Assessment, Needs Assessment, Level of Service Standards, Parks and Recreation Strategic Plan, Recreation Trends Analysis, Recreation Programming Plan, ADA Transition Plan, Community Relations and

Marketing Plan, Community Health and Environmental Responsibility Plan.

**City of Plantation Parks & Recreation Master Plan** - Miller Legg prepared the City's first PRMP. The firm provided comprehensive recreation planning based on research of existing facilities and programs, recreation opportunities and needs analyses specific to City of Plantation demographics to develop programming, budget and operational needs for a 10-year horizon. Public Outreach to effectively gather and disseminate information during Plan development was an important focus of the project. Public workshops assisted in determining community recreation needs and desires. Recreation sites were reviewed, along with future expansion opportunities to accommodate program requirements. The final Master Plan included a 10-year capital improvement plan for the implementation of proposed Plan improvements.

**City of Tamarac East Side Parks Feasibility Study** - The Miller Legg team conducted a needs assessment and feasibility study containing exhibits, graphics and renderings to address potential new recreation facilities in the eastern portion of Tamarac. The scope included comprehensive recreation planning based on research of existing facilities and programs, recreation opportunities and a needs assessment specific to the study area demographics to develop programming, budget, operational needs and an analysis of funding opportunities for the proposed improvements.

**Additional Relevant Experience:**

- City of Palm Coast/Flagler County Parks and Recreation Master Plan
- City of Oakland Park Parks Master Plan Update

**Professional Experience:**

Lumy is a Project Manager leading the firm's Parks and Recreation Master Planning, and active and passive park design.

In addition to municipal and county parks and recreation planning and design, other public sector clients include county agencies and the Florida Department of Transportation for landscape and hardscape design.



## 2. Company Overview



**Years of Experience: 43**  
**Years With the Firm: 1**

### Registrations & Certifications:

Human Resource Management Certificate  
Strategic Planning Certificate  
Driving Government Performance

### Education:

Master of Science, Management  
St. Thomas University, 2001  
Bachelor of Arts, Sports Administration  
St. Thomas University, 1982

### Publications & Presentations:

Adjunct Professor, FIU, Organizational Behavior/Mngmt, Recreation Programming, Svcs Marketing, 2001 to 2007  
Chairman of the Sports Facility Development Committee, MDSC, 2007 to 2015  
Executive Board Member, Miami-Dade Sports Commission (MDSC), 2007 to 2015  
Instructor, Florida Recreation and Park Association, Joe Abraham Leadership Academy, 2008 to Present  
Public Realm Master Planning presentations in Amsterdam, Netherlands, Keynote Speaker, 2015 and 2016

### Affiliations:

Chairman of the Board, National Recreation and Park Association (NRPA), September 2018 - September 2020.

## Jack Kardys, MS

Senior Recreation Planner

### Professional Experience:

Mr. Kardys joined Miller Legg as a Project Manager and Senior Recreation Planner for the firm's parks and recreational projects. He is a parks and recreation Subject Matter Expert (SME), having earned numerous awards that recognize his leadership and achievements. He was Director of the Miami-Dade Parks, Recreation and Open Space (PROS) Department for 10 years, as well as serving in other capacities including Assistant Director for Operations and Region Manager. He is a Past Chairman of the Board of the National Recreation and Parks Association (NRPA) and has been involved with the Florida Recreation and Parks Association (FRPA), including multiple times as a speaker / panelist at the annual conferences.

He was selected as a 2022 Legend by the American Academy for Parks and Recreation Administration (AAPRA), which recognizes distinguished administrators, educators, citizen advocates and policy makers who have made outstanding contributions to the field of Parks and Recreation.

### Relevant Project Experience:

- Winter Haven Master Plan Operations and Maintenance Analysis
- FRPA P3 Youth Sports and Community Recreation Standards and Strategic Planning
- Doral, FL Recreation Program Planning (phase 1)
- Monroe County Parks and Beaches Strategic Planning/Opportunities Analysis
- Miami-Dade Marina Business Planning and WRAP Implementation (phase 2)
- Plan Z for Miami P3 Consortium
- City of Las Vegas Operations and Maintenance Plan

- Tamarac, FL Park Foundation Strategic Plan
- Tamarac Recreation Program CAPRA Training
- Miami-Dade Human Capital Leadership Training Program Plan
- Park Foundation of Miami-Dade Dedicated Funding Initiative
- John Pennekamp Foundation Strategic Plan
- Doral, FL Organizational & Process Review and CAPRA Accreditation
- Miami-Dade Recreation Plan Implementation Program
- Monroe County, FL Rowell's Waterfront Park Master Plan
- Miami-Dade Facility Maintenance Implementation Program
- Philadelphia, Pa Recreation Program Plan
- Florida Inland Waterways District and Miami-Dade Waterfront Recreation Access Plan (WRAP)
- Atlanta, Ga ULI Technical Assistance Panel for DDA "The Stitch"
- Park and Open Space Systems Master Plan adopted by the Board of County Commissioners and Miami Dade County School Board in 2008.
- Responsible for \$461,571,000 in 478 Capital Construction Projects with \$264,900,000 completed and \$196,671,000 in progress between 2007 and 2016.

### Noteworthy Accomplishments:

- Chairman of the Board of the National Recreation and Park Association (NRPA), September 2018 - September 2020. Accomplishments included:
- 5-year Strategic Plan
  - Hiring new CEO
  - Established Diversity, Equity and Inclusion Task Force / strategic initiatives
  - LWCF Great Outdoors Act signed into law

## 2. Company Overview



**Years of Experience:** 20

**Years With the Firm:** 15

### Registrations & Certifications:

Registered Landscape Architect, FL,  
2014

Certified Arborist, FL, 2018

FDOT Intermediate Maintenance of  
Traffic, FL, 2019

### Education:

Bachelor of Landscape Architecture,  
Minor in Environmental Sciences  
University of Florida, 2004

### Continuing Education:

FDOT LAP Training Certificate, 2018

FDOT Specifications Package  
Preparation Training Certificate,  
2017

RainBird Landscape Irrigation Design  
Process Certificate, 2018

### Professional & Civic Activities:

Member, American Society of  
Landscape Architects

Member, International Society of  
Arboriculture

## Miguel Juncal, RLA, CA

Recreation Planner / Landscape Architect

residential and commercial projects. Certified Arborist services include tree species identification and inventories, tree surveys and canopy mapping, destroyed/damaged tree assessments, tree value estimates, tree grading, tree species selection for planting, mangrove trimming oversight and tree permitting.

### Relevant Project Experience:

**Vizcaya Museum & Gardens Master Plan Refinement** - Located on Biscayne Bay in Miami, Vizcaya is the 50-acre historical Villa and gardens of industrialist James Deering and is designated as a National Historic Landmark. Miller Legg was the landscape architect and traffic/transportation consultant for the Vizcaya Museum and Gardens Master Plan refinement. The Master Plan refinement focused on the entire Vizcaya property, especially the integration of Vizcaya Village into the educational and historical guest experience, incorporating historical agrarian and horticultural aspects of the Vizcaya Village into the guest experience. Miller Legg collaborated with Quinn Evans Architects and MC Harry Architects for Miami-Dade County and the Vizcaya Museum and Gardens Trust. Additional services are currently being provided for the casino mound and grottos.

**City of Miami E.G. Sewell Park Master Plan** – Miller Legg is providing program development, pre-design, master planning design, public involvement workshops, construction documents and construction administration services for the 10.33- acre park on the Miami River. Park elements include passive walkways through park and preserve areas, pavilions, an eco-trail, baywalk, hardscape, floating docks, kayak launch, seawall/living shoreline,

wayfinding and historical information signage.

**City of Miami Gardens Rolling Oaks Regional Park** - Providing civil engineering, landscape architecture, surveying and SUE services for renovation of this Regional Park including a recreation building, renovated restroom facilities, expansion of walking trail with lighting, distance marker, and exercise stations, new pavilions, new parking lot, refurbished basketball and tennis courts, new fencing, new shaded playgrounds, new landscaping and irrigation, addition of horseshoe pits, sand volleyball, mini golf and splashpad.

**City of Coral Gables Cooper and Moore Parks** - Miller Legg is providing landscape architecture and civil engineering services for improvements to the Cooper and Moore Parks in Miami. Our scope includes schematic park design and tree assessment, landscape architecture design, irrigation design, site civil design and photometric lighting plan. Miller Legg will also provide community outreach, bidding assistance and construction administration. Design improvements to the Parks include lighting infrastructure for security and holiday lights, a new playground with play equipment for various ages, fitness equipment, and drinking fountains. With these Parks on separate parcels of land, specific design attention was critical in tying the Parks spaces together with new walkways, a unifying buffer wall, and revamping Park signage and wayfinding.

### Additional Relevant Experience:

**City of Miami Armbrister Park Community Center**

**City of Miami Morningside Park Tennis Center**

### Professional Experience:

Mr. Juncal is a Landscape Architect and Certified Arborist focused on a variety of public and private landscape architecture projects including active and passive park landscape design, higher educational facilities, roadway landscaping and irrigation, as well as





## 2. Company Overview

Team Resumes



**Years of Experience:** 5  
**Years With the Firm:** 4

**Registrations & Certifications:**

Registered Landscape Architect, FL, 2023

**Education:**

Master of Landscape Architecture  
Florida International University, 2019  
Bachelor of Arts, Religion; Minor in Education  
Florida State University, 2014

**Professional Experience:**

Mr. Bradley is a Recreation Planner and Landscape Architect supporting the firm's projects including municipal parks and recreation master plans, park landscape, hardscape and irrigation design, educational facilities as well as streetscape for the Florida Department of Transportation.

**Relevant Project Experience:**

**Greater Boca Raton Beach and Parks District North Park Master Plan** - Miller Legg prepared a Master Plan for North Park which reflected the District's desire to provide a diverse recreational amenity at this 212-acre property for City residents while considering the specific desires and concerns of the adjacent residential communities. The Plan addressed North Park's future facilities, uses, programs, operation, maintenance and funding and recommended Park modifications, improvements, enhancements and

### Michael Bradley, RLA

Recreation Planner

additional uses. Recreational elements included passive park facilities (trails, walking paths, open fields/areas), golf course/facilities, active park uses (playgrounds, tennis courts, sport courts, aquatics), community center/facilities and potential revenue-generating opportunities. Miller Legg is currently preparing the design documents for North Park.

**City of Miami E.G. Sewell Park Master Plan** - Miller Legg is providing program development, pre-design, master planning design including public involvement workshops, construction documents and construction administration services for Sewell Park. The open passive Park elements include passive walkways and preserve areas, pavilions, an eco-trail, baywalk, hardscape, floating docks, kayak launch, seawall/living shoreline, wayfinding and historical information signage. The scope includes landscape architecture, irrigation, civil engineering, topographical surveying, SUE, certified arborist, structural, electrical and geotechnical engineering, archeological, permitting, bidding assistance and limited construction administration. Miller Legg will also conduct a Bonneted Bat survey and perform a bathymetric survey for the seawall component. The firm is assisting the City to gather community stakeholder input during the design process.

**City of Plantation Parks & Recreation Master Plan** - Miller Legg prepared the first Plantation Parks and Recreation Master Plan. The firm provided comprehensive recreation planning based upon research of existing facilities and programs, recreation opportunities and needs analyses specific to City of Plantation demographics to develop programming, budget and operational

needs for a 10-year horizon. Public Outreach to effectively gather and disseminate information during Plan development was an important focus of the project. Public workshops assisted in determining community recreation needs and desires. Recreation sites were reviewed, along with future expansion opportunities to accommodate program requirements. The final Master Plan included a 10-year capital improvement plan for the implementation of proposed Plan improvements.

**Vizcaya Museum & Gardens Master Plan Refinement** - Located on Biscayne Bay in Miami, Vizcaya is the 50-acre historical Villa and gardens of industrialist James Deering and is designated as a National Historic Landmark. Miller Legg was the landscape architect and traffic/transportation consultant for the Vizcaya Museum and Gardens Master Plan refinement. The Master Plan refinement focused on the entire Vizcaya property, especially the integration of Vizcaya Village into the educational and historical guest experience, incorporating historical agrarian and horticultural aspects of the Vizcaya Village into the guest experience. Miller Legg collaborated with Quinn Evans Architects and MC Harry Architects for Miami-Dade County and the Vizcaya Museum and Gardens Trust. Additional services are currently being provided for the casino mound and grottos.

**Additional Relevant Experience:**

- City of Weston Parks & Recreation Master Plan
- City of Homestead Biscayne Everglades Trail Western Expansion Feasibility Study



## 2. Company Overview



**Years of Experience:** 9

**Years With the Firm:** 8

**Registrations & Certifications:**

FDOT Intermediate Maintenance of Traffic, FL, 2022

**Education:**

Master of Landscape Architecture  
Florida International University, 2015  
Associate in Arts  
Miami Dade College, 2012

**Professional Experience:**

Mr. Pereda is a Landscape / Irrigation Designer responsible for public and private landscape architectural and irrigation design projects including active and passive park landscape design and roadway landscaping and irrigation projects.

Prior to joining Miller Legg, he was with a local landscape architectural firm for one year as a Landscape Designer.

**Relevant Project Experience:**

**Greater Boca Raton Beach and Parks District North Park Master Plan** - Miller Legg prepared a Master Plan for North Park which reflected the District's desire to provide a diverse recreational amenity at this 212-acre property for

### Andrew Pereda, MLA

*Landscape / Irrigation Designer*

City residents while considering the specific desires and concerns of the adjacent residential communities. The Plan addressed North Park's future facilities, uses, programs, operation, maintenance and funding and recommended Park modifications, improvements, enhancements and additional uses. Recreational elements included passive park facilities (trails, walking paths, open fields/areas), golf course/facilities, active park uses (playgrounds, tennis courts, sport courts, aquatics), community center/facilities and potential revenue-generating opportunities. Miller Legg is currently preparing the design documents for North Park.

**Vizcaya Museum & Gardens Master Plan Refinement** - Located on Biscayne Bay in Miami, Vizcaya is the 50-acre historical Villa and gardens of industrialist James Deering and is designated as a National Historic Landmark. Miller Legg was the landscape architect and traffic/transportation consultant for the Vizcaya Museum and Gardens Master Plan refinement. The Master Plan refinement focused on the entire Vizcaya property, especially the integration of Vizcaya Village into the educational and historical guest experience, incorporating historical agrarian and horticultural aspects of the Vizcaya Village into the guest experience. Miller Legg collaborated with Quinn Evans Architects and MC Harry Architects for Miami-Dade County and the Vizcaya Museum and Gardens Trust. Additional services are currently being provided for the casino mound and grottos.

**City of Weston Parks and Recreation Master Plan** - Miller Legg developed a municipal parks and recreation plan (PRMP) which incorporated recommendations for provision of

future facilities programs and services, land acquisition and development, maintenance, operations and management. A master-planned 27-square-mile community of 68,000 residents in Broward County, Weston had 242 open space and park acres and 16 existing parks offering a variety of recreational and athletic amenities and activities. The Master Plan components included Department Mission Vision and Objectives, Community Inventory and Assessment, Needs Assessment, Level of Service Standards, Parks and Recreation Strategic Plan, Recreation Trends Analysis, Recreation Programming Plan, ADA Transition Plan, Community Relations and Marketing Plan, Community Health and Environmental Responsibility Plan.

**City of Coral Gables Cooper and Moore Parks** - Miller Legg is providing landscape architecture and civil engineering services for improvements to the Cooper and Moore Parks in Miami. Our scope includes schematic park design and tree assessment, landscape architecture design, irrigation design, site civil design and photometric lighting plan. Miller Legg will also provide community outreach, bidding assistance and construction administration. Design improvements to the Parks include lighting infrastructure for security and holiday lights, a new playground with play equipment for various ages, fitness equipment, and drinking fountains. With these Parks on separate parcels of land, specific design attention was critical in tying the Parks spaces together with new walkways, a unifying buffer wall, and revamping Park signage and wayfinding.

**Additional Relevant Experience:**

- City of Miami E.G. Sewell Park Master Plan
- Oakland Park Wag Dog Park

## 2. Company Overview

Team Resumes



**Years of Experience:** 2

**Years With the Firm:** 2

**Education:**

Bachelor of Landscape Architecture,  
Landscape Architecture, Minor in  
Sustainability & Built Environment  
University of Florida, 2023

**Professional & Civic Activities:**

Associate Member, American Society  
of Landscape Architects

**Professional Experience:**

Ms. Romer is a Recreation Planner and Landscape Designer supporting the firm's projects including those in the public sector such as South Florida municipalities and FDOT. Her experience includes landscape design, parks master planning and hardscape design.

### Jessica Romer

Recreation Planner / Landscape Designer

**Relevant Project Experience:**

**City of Weston Parks and Recreation**

**Master Plan** - Miller Legg developed a PRMP which incorporated recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management. A master-planned 27-square-mile community of 68,000 residents in Broward County, Weston had 242 open space and park acres and 16 existing parks offering a variety of recreational and athletic amenities and activities. The Master Plan components included Department Mission Vision and Objectives, Community Inventory and Assessment, Needs Assessment, Level of Service Standards, Parks and Recreation Strategic Plan, Recreation Trends Analysis, Recreation Programming Plan, ADA Transition Plan, Community Relations and Marketing Plan, Community Health and Environmental Responsibility Plan.

**Greater Boca Raton Beach and Parks**

**District North Master Plan** - Miller Legg prepared a Master Plan for North Park which reflected the District's desire to provide a diverse recreational amenity at this 212-acre property for City residents while considering the specific desires and concerns of the adjacent residential communities. The Plan addressed North Park's future facilities, uses, programs, operation, maintenance and funding and recommended Park modifications, improvements, enhancements and additional uses. Recreational elements included passive park facilities (trails, walking paths, open fields/areas), golf course/facilities, active park uses (playgrounds, tennis courts, sport courts, aquatics), community center/facilities and potential revenue-generating opportunities. Miller Legg is

currently preparing the design documents for North Park.

**City of Coral Gables Cooper and Moore**

**Parks** - Under our continuing services contract with the City of Coral Gables, Miller Legg is providing landscape architecture and civil engineering services for the improvements to the Cooper and Moore Parks. Our scope includes schematic park design and tree assessment, landscape architecture design, irrigation design, site civil design and photometric lighting plan. Miller Legg will also provide community outreach, bidding assistance and construction administration. Design improvements to the parks include lighting infrastructure for security and holiday lights, a new playground with play equipment for various ages, fitness equipment, and drinking fountains. With these Parks on separate parcels of land, specific design attention was critical in tying the Parks spaces together with new walkways, a unifying buffer wall, and revamping Park signage and wayfinding.

**Town of Davie Judy Paul Farm Park at**

**Governor Leroy Collins Grounds** - The first phase of the Farm Park consists of 20-acres of development including an educational center, riding arena, stables, farmers market and playground. The Park is being built to preserve the rural lifestyle of Davie. Miller Legg is providing civil engineering, surveying, landscape architecture, and environmental services as part of the MC Harry team. The landscape architecture scope includes planting design, irrigation design and pedestrian and equestrian trails.



## 2. Company Overview



**Years of Experience:** 24  
**Years With the Firm:** 24

**Registrations & Certifications:**

Registered Landscape Architect, FL, 2005  
FDOT Intermediate Maintenance of Traffic, FL, 2013

**Education:**

Bachelor of Science, Landscape Architecture  
North Carolina A&T State University, 2000

**Continuing Education:**

Eminent Domain for Landscape Architects, 2013  
FDOT Landscape Highway Seminar, 2005, 2006, 2008 and 2013  
FDOT Plan Reviewer's Workshop, November 2006 and November 2007  
FDOT Specifications Package Preparation Training Certificate, 2016  
Irrigation: The End to Water Waste in Landscapes 2013  
LAP Project Inception to Notice to Proceed, October 2007

**Professional Experience:**

Mr. Shore has significant experience in landscape architectural design, landscape construction services and planning for a variety of public and private projects.

### Brian Shore, RLA

*Landscape Architect / Planner*

Specialties include landscape, hardscape, and irrigation design services for all aspects of active and passive park design, health-care campuses, as well as streetscape and roadway projects including the FDOT. Other experience includes various residential and commercial projects. Mr. Shore is a Senior Associate of the firm.

**Relevant Project Experience:**

**City of South Miami Parks and Recreation Master Plan** - Miller Legg prepared the first City of South Miami Parks and Recreation Master Plan. The professional services for this Master Plan included comprehensive planning, recreation planning, significant maintenance planning, landscape architecture, and public outreach services. To develop programming, budget, and operational needs for a 10-year horizon, our team researched existing facilities and recreation opportunities, and needs analyses specific to South Miami demographics. Public outreach services included a public online survey, multiple public presentations and workshops.

**City of Oakland Park Parks & Recreation Master Plan** - Miller Legg was the City of Oakland Park's Planning and Design consultant responsible for preparing a 20-year Master Plan for its city-wide Recreation Programs and Parks. This City of 44,000 residents has a system of 24-parks and recreation facilities with a staff of 45 responsible for maintenance and management. Miller Legg prepared a Master Plan with an implementation approach which will take the City to the year 2030 in updates to the recreation element of the comprehensive plan and physical development of many new parks while systematically updating the existing inventory. This project approach

included development of an inventory of existing facilities and resources, creation of a customized web site for communication with the public, inventorying existing residents and community stakeholders, development of physical plans, and establishment of budgets and schedules for implementation over a 5-10-20 year time frame. The entire project required six workshops, interviews with all public officials and current City Commissioners in order to establish support for adoption of the plan within a 12-month time frame.

**City of Tamarac East Side Parks Feasibility Study** - The Miller Legg team conducted a needs assessment and feasibility study containing exhibits, graphics and renderings to address potential new recreation facilities in the eastern portion of Tamarac. The scope included comprehensive recreation planning based on research of existing facilities and programs, recreation opportunities and a needs assessment specific to the study area demographics to develop programming, budget, operational needs and an analysis of funding opportunities for the proposed improvements.

**Additional Relevant Experience:**

- City of Tamarac Landscape Master Plan Update
- City of Sunny Isles Beach Pelican Community Park
- City of Coconut Creek Oak Trails Park Improvements
- Lauderhill Sports Park
- City of Delray Beach Pompey Park Community Center and Campus Design
- City of Lauderdale Lakes C-13 Western Greenway
- Village of Wellington Park Gymnasium

# 2. Company Overview

Team Resumes



**Years of Experience:** 21  
**Years With the Firm:** 21

**Registrations & Certifications:**  
FDEP Qualified Stormwater  
Management Inspector, FL, 2011

**Education:**  
Bachelor of Arts, Geology  
Hartwick College, 1993

**Continuing Education:**  
FDOT LAP Certification Webinar, 2015

**Professional Experience:**

Ms. Shipley is a Planning Technician responsible for research and integrating research into master plans, connectivity, demographics, budgets, children's park programming, as well as a thorough understanding of regulatory permitting. In addition, her experience includes environmental components such as wetland determination and delineation, wetland mitigation design and monitoring, threatened and endangered species surveys and assessments, benthic surveys, coral, seagrass, and mangrove surveys and monitoring.

**Jennifer Shipley**  
*Planning Technician*

**Relevant Project Experience:**

**City of Plantation Parks & Recreation Master Plan** - Miller Legg prepared the first Plantation Parks and Recreation Master Plan. The firm provided comprehensive recreation planning based upon research of existing facilities and programs, recreation opportunities and needs analyses specific to City of Plantation demographics to develop programming, budget and operational needs for a 10-year horizon. Public Outreach to effectively gather and disseminate information during Plan development was an important focus of the project. Public workshops assisted in determining community recreation needs and desires. Recreation sites were reviewed, along with future expansion opportunities to accommodate program requirements. The final Master Plan included a 10-year capital improvement plan for the implementation of proposed Plan improvements.

**City of Miramar Master Park Plan** - The update of the City's Master Park Plan involves significant research to update the existing data. Future recreational needs through the year 2020 are outlined in this report. Additional information prepared for this project includes demographics, geographic information systems (GIS) maps, resident needs surveys, agency coordination, and public workshops.

**City of Homestead Biscayne-Everglades Greenway Trail** - For this 3.2 mile, 12-foot-wide Biscayne Everglades Greenway shared-use trail project, Miller Legg provided landscape architectural, engineering, surveying and environmental service including preparation of FDOT-approved construction documents, design of regulatory and wayfinding signs,

pavement markings, safe pedestrian push button crossing and necessary drainage within the C-103 Canal. The scope was based upon a 2017 Florida Shared-use Non-Motorized Trail Agreement between the City of Homestead and FDOT.

**Monterra Greenway and Bike Path** - Designed the greenway/park with a one mile bike trail within the 27 acres of the FPL easement that bisects the Monterra property as part of the Broward County Greenway System. The firm routed the recreational trail/bike trail, lay-out of fitness stations, tot-lots, shade structures and multi-use courts, parking and access to the trail, security fencing and access gates and landscaping. Planting and irrigation plans, along with miscellaneous hardscape design, were provided. The greenway and bike path connected to each of the residential and commercial phases of the Monterra development.

**Broward County Convention Center Master Plan** - Broward County developed a Master Plan for future expansion of the Convention Center including the addition of a hotel, urban park/open space development and associated parking structure(s) on a 44-acre site that lies within the City limits of Fort Lauderdale, adjacent to Port Everglades. Miller Legg assisted with master plan services including site analysis and feasibility study, site access and circulation plan including a preliminary traffic mitigation plan, conceptual on-site and off-site parking options study, and participation in community forums and workshop outreach meetings, as well as preparation of the community report.

**Additional Relevant Experience:**  
Plantation Parks Wetlands Project  
Doral Glades Park Boardwalk and Wetland Preserve





## 2. Company Overview



**Years of Experience:** 30

**Years With the Firm:** 29

### Registrations & Certifications:

Professional Wetland Scientist, 1999  
 Certified Landscape Inspector, FL, 2013  
 Authorized Gopher Tortoise Agent, FL, 2012

Wetland Delineation Certification, 1995  
 Certified Environmental Professional, 2004

### Education:

Bachelor of Science, Biology and  
 Business Administration  
 University of Wisconsin - Stevens  
 Point, 1994  
 Master of Business Administration  
 Nova Southeastern University, 1998

### Professional Experience:

Mr. Larson has significant experience in sustainable environmental consulting in Florida and is responsible for overseeing and performing studies and investigations on biological and ecological impacts affecting the firm's projects. This includes field evaluations, assessments, recommendations and report writing.

Dylan has established himself as a valuable leader and team member on a variety of the firm's projects that have involved environmental issues. Specific responsibilities include: wetland jurisdictional determination, dredge

## Dylan Larson, SPWS, CEP, GTA

*Sustainability Principal*

and fill permitting, wetland mitigation design, mitigation monitoring, recommendations for maintenance procedures, coordination and oversight of environmental GIS applications, and assistance with plan preparations and mitigation. In addition, Dylan is a Principal and member of the firm's Leadership Council.

### Relevant Project Experience:

#### Boca Raton Red Reef Park Master Plan Update

- Miller Legg prepared a revised Master Plan, Report and Recommendations for Red Reef Park, which included the unique Gumbo Limbo Nature Center. The Master Plan addressed the Park's 67 acres of existing facilities, structures, uses and demands, as well as operation and maintenance procedures, and recommended suitable modifications, improvements, enhancements, and additional potential uses. In addition, the Master Plan included opinions of probable costs for recommended capital improvements, modifications, repairs, renovations or operational maintenance recommendations. Items of the facilities analyzed included buildings, pavements, sidewalks, landscaping, boardwalks, dune crossovers, lifeguard facilities, parking control systems and all related infrastructure. Some tasks were required due to normal deterioration, while others were the result of aesthetic considerations or requirements to maintain existing levels of service. Miller Legg reviewed and evaluated comments, suggestions and directions from the City of Boca Raton staff and public service groups such as the Friends of Gumbo Limbo.

#### Broward County Convention Center Master Plan

- Broward County developed a Master Plan for future expansion of the Convention Center

including the addition of a hotel, urban park/open space development and associated parking structure(s) on a 44-acre site that lies within the City limits of Fort Lauderdale, adjacent to Port Everglades. Miller Legg assisted with master plan services including site analysis and feasibility study, site access and circulation plan including a preliminary traffic mitigation plan, conceptual on-site and off-site parking options study, and participation in community forums and workshop outreach meetings, as well as preparation of the community report.

**Plantation Preserve** - This 213-acre project involved the design of an Audubon-certified par 72 championship golf course incorporating a 1.5-mile linear trail recreational component within the center of the proposed golf course, as well as 1,000 feet of entrance roadway relocated for SW 70th Avenue from SR 842/Broward Boulevard.

Funding for this project was secured through the Florida Communities Trust (FCT), the Broward County Open Space Fund and the sale of on-site created wetland credits. Services Miller Legg provided included: overall project management as well as *site master planning*, wetland mitigation design and environmental permitting, surveying, landscape architecture, engineering services, stormwater management, flora and fauna evaluation, archaeological coordination and construction services.

### Additional Relevant Experience:

- City of Lauderdale Lakes C-13 Pedestrian Trail, Area 1
- City of Homestead Biscayne-Everglades Greenway Trail
- City of Fort Lauderdale Mills Pond Park Environmental Construction Observation
- Doral Glades Park Boardwalk and Wetland Preserve

## 2. Company Overview



**Years of Experience:** 16

**Years With the Firm:** 11

### Registrations & Certifications:

FDEP Qualified Stormwater Management Inspector, FL, 2011

Professional Wetland Scientist, 2021

FDOT Intermediate Maintenance of Traffic, FL, 2016

Certified Landscape Inspector, FL, 2014

Advanced Airport Wildlife Hazard Management, 2014

Certified Arborist, 2014

Broward County Basic Tree Pruning, FL, 2012

SFWMD Certified Airboat Pilot

### Education:

Bachelor of Science, Ecology & Biology,  
Minor in Geography

Florida Atlantic University, 2008

Certificate of Environmental Studies

Florida Atlantic University, 2005

### Professional Experience:

Mr. Mohler is a GIS Specialist, Certified Arborist and Certified Landscape Inspector providing a variety of services to both public and private sector clients, including: tree species identification and inventories, tree surveys and canopy mapping, destroyed/damaged tree assessments, tree value estimates, tree grading, tree species selection for planting, mangrove trimming oversight and tree permitting.

## William Mohler, III, CA, PWS, CLI

GIS Specialist

### Relevant Project Experience:

#### City of Plantation Plantation Preserve

**Linear Trail** - Miller Legg provided a maintenance assessment of the one-mile Plantation Preserve mitigation area and linear trail. The assignment included a tree and vegetation assessment of existing conditions on the trail and preserve, maintenance program recommendations, quantification of dead or dying plant material and recommendations for preventing future survivorship issues; all of which were presented in a report to the City. Miller Legg played a significant role in the project management and design of the Plantation Preserve and Golf Club development, beginning in 2003, and continues to conduct ongoing environmental monitoring.

#### City of Miami Beach Boardwalk II Update Topographic Survey and GIS Mapping

- Miller Legg updated a topographic and Coastal Construction Control Line survey for the DEP Coastal Construction permit which was part of the design of improvements to a beach boardwalk in Miami Beach. The dune vegetation survey included herbaceous, shrub and tree species. Vegetation data was collected using a sub-meter Trimble GPS unit. This data was brought into a GIS program and maps were created indicating dominant species coverage with related percentages. In addition, a tree inventory for coastal tree species and associated attributes was conducted by our Certified Arborists and displayed on digital maps. Work was completed as a subconsultant to Coastal Systems International, Inc.

**Doral Glades Park Boardwalk and Wetland Preserve** - The City of Doral completed development of Doral Glades Park, a 25-acre recreational

facility in the northeast of the City. Both passive and active elements were planned, including playing fields, community and nature pavilions, fishing pier, walking trail and wetland boardwalk. Miller Legg was involved in the design and construction of the wetlands and boardwalk, using GIS and surface water management support. This effort included coordination with the City on permit compliance, exotic species removal, native species and maintenance programs; value engineering and design for the boardwalks and piers. Miller Legg developed a Wetland Mitigation Plan including GIS maps and habitat evaluation for placement of the boardwalks in ideal locations within the wetland. These Plans captured data from the original permits issued by environmental agencies. Further, Miller Legg prepared construction drawings for the upland boardwalk, pavilion, wetland boardwalk and fishing pier. Finally, the firm was responsible for the preparation of environmental resource permit (ERP) modification applications for boardwalk and planting in wetland areas.

#### City of Pembroke Pines West Pines

**Soccer Park** - A 56-acre active and passive municipal park in Pembroke Pines. This park's features included four soccer fields and one football facility as well as providing other active park elements with passive park facilities such as a boardwalk and 21 acres of wetlands mitigation area. Services included civil engineering, surveying, wetlands mitigation planning, assistance with grant writing, and mitigation construction observation.

### Additional Relevant Experience:

**City of Fort Lauderdale Mills Pond Park Environmental Construction Observation**





CONTACT

P: 303-359-0266  
E: [kailyn@rrcassociates.com](mailto:kailyn@rrcassociates.com)  
W: [rrcassociates.com](http://rrcassociates.com)



Kailyn Haskovec

Associate

ABOUT

Kailyn brings a unique perspective to the RRC Associates team with a background in state and local government, parks and recreation, transportation, and social research. Kailyn can interpret qualitative and quantitative data to provide strategic recommendations and policy direction. She has assisted with a variety of parks and recreation studies, community surveys, market analyses, and tourism sentiment research. Kailyn is the project manager for the parks and recreation research sector. She guides each stage of the process from project kick-off, to questionnaire design and analysis and reporting. As a prior public servant in a parks and recreation department, she is passionate about assisting parks and recreation agencies utilize community feedback to draft strategic plans and goals.

EDUCATION

Master of the Environment, Sustainable Planning and Management: University of Colorado, 2018  
Bachelor of Arts, Sociology minors in Environmental Studies and Public Policy, Planning and Management: University of Oregon, 2014

PROFESSIONAL EXPERIENCE

2023 to present	Associate RRC Associates, Boulder, CO
2021 to 2023	Research Analyst, RRC Associates, Boulder, CO
2019 to 2021	Program Coordinator, RRC Associates, Boulder, CO
2019 to 2020	Process Improvement Intern, Colorado Department of Transportation, Denver, CO
2017 to 2018	Graduate Research Assistant, National Parks Conservation Association, Boulder, CO

RELEVANT WORK EXPERIENCE

Parks, Recreation & Community Needs Assessments

Alachua County, FL  
Deltona, FL  
Weston, FL  
City of Palm Coast & Flagler County, FL  
Tamarac, FL  
Seminole County, FL  
Boca Raton, FL

Tourism, Visitor, Special Event and Economic Research

Beaver Creek Mountain Resort, CO  
Visit Walla Walla, WA  
City of Lafayette, CO  
Town of Vail, CO

Ski Area Market Assessments

Mt. Garibaldi, BC  
The Balsams, NH  
Quarry Road, ME  
Saddleback, ME

Outdoor Recreation Research

Quandary Peak, CO  
Jefferson County Open Space, CO  
Upper Colorado Wild and Scenic Stakeholder Group, CO  
American Whitewater  
Various national parks



## 2. Company Overview



### CONTACT

P: 303-396-1619

E: [Ethan@rrcassociates.com](mailto:Ethan@rrcassociates.com)

W: [rrcassociates.com](http://rrcassociates.com)



# Ethan Adams

## Associate

### ABOUT

Based in Kaysville, Utah, Ethan is a highly skilled data analyst and social scientist with diverse work history and experience. With a Master of Arts in Applied Sociology, Ethan has a demonstrated history of applying academic theory and statistical research methodology to grounded public issues faced by community leaders. At RRC Associates, Ethan has applied his extensive knowledge of online survey design platforms and data management software to strengthen RRC's existing procedures while expanding the scope and capabilities of customized data collection methods. Ethan has worked on a wide variety of municipal research projects, including surveys that have informed parks and recreation services, housing issues, and city-wide master plan developments. Additionally, he's skilled in conducting tourism, employment, and event focused economic analyses for resorts, communities, and destinations across the country.

### EDUCATION

Master of Arts in Applied Sociology, University of Northern Colorado 2018

Bachelor of Arts in Sociology, Minor in Psychology, University of Northern Colorado 2016

### PROFESSIONAL EXPERIENCE

<i>2018 to present</i>	Associate, RRC Associates, Boulder, CO
<i>2017 to 2018</i>	Social Research Associate, UNC Social Research Lab, Greeley, CO
<i>2016 to 2018</i>	Research Assistant, University of Northern Colorado, Greeley, CO

### RELEVANT WORK EXPERIENCE

#### Parks & Recreation Needs Assessments

Broward County, FL  
 City of Palm Coast and Flagler County, FL  
 Seminole County, FL  
 Desert Recreation District, CA  
 Boca Raton, FL  
 Jacksonville, FL  
 Hampton, VA  
 Tamarac, FL  
 Orlando, FL

#### Affordable Housing Surveys

Roaring Fork Valley, CO  
 Boulder, CO  
 San Miguel County, CO

#### Citizen/Comprehensive Plan Surveys

Grand Junction, CO  
 Lafayette, CO  
 Meeker, CO  
 Vail, CO

#### Tourism/ Visitor Research

Aspen Skiing Company, CO  
 Beaver Creek Tourism and Event, CO  
 Bend, OR  
 Breckenridge Tourism Office, CO  
 Golden Isles Convention & Visitors, GA  
 Park City, CO  
 Sierra-at-Tahoe, CA  
 Town of Vail, CO  
 Visit Estes Park, CO

## 2. Company Overview



Team Resumes



### CONTACT

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E: [kara@rrcassociates.com](mailto:kara@rrcassociates.com)

W: rrcassociates.com

# Kara Snawder

## Senior Data Analyst

### ABOUT

Based in Melbourne, Florida, Kara is a social scientist with extensive experience in quantitative data analysis. Her personal philosophy is rooted in using statistical rigor to produce actionable solutions and intuitive summaries of complex data. With graduate-level training in Sociology and Statistics, Kara has applied this philosophy to national, regional, and locally distributed surveys. She is skilled in using both descriptive and inferential quantitative methods, with extensive training in regression modeling for diverse data structures, and is highly adept in data management, visualization, and summarization. At RRC, Kara is involved with a variety of projects pertaining to recreational tourism, visitation, economic impact, community sentiment, and market assessment.

### EDUCATION

Master of Science in Applied Statistics: Indiana University, 2020

Master of Arts in Sociology: University of Oklahoma, 2017

Bachelor of Arts in Sociology and Psychology: University of Oklahoma, 2014

### PROFESSIONAL EXPERIENCE

2023 to present	Senior Data Analyst, RRC Associates, Boulder, CO
2021 to 2023	Data Analyst, RRC Associates, Boulder, CO
2019 to 2021	Associate Instructor, Indiana University, Bloomington, IN
2017 to 2021	Research Assistant, Indiana University, Bloomington, IN
2015 to 2017	Research Assistant, University of Oklahoma, Norman, OK

### RELEVANT WORK EXPERIENCE

#### Parks and Recreation

National Park Service  
 National Socioeconomic Monitoring  
 Great Smoky Mountains National Park  
 Saguaro National Park  
 Great Sand Dunes National Park  
 PEPC User Study  
 Colorado Parks and Wildlife  
 Boca Raton, FL  
 Menifee, CA  
 Weston, FL  
 Scarborough, ME

#### Policy Surveys

Gunnison, CO

#### Ski and Snowboard Research

National Ski Areas Association:  
 Kottke End of Season Study  
 Demographic Study  
 Economic Impact Study  
 Ski Utah  
 North Carolina Ski Areas Association  
 Canadian Ski Council  
 Grand Targhee Resort, WY  
 Whitefish Mountain Resort, MT

#### Travel and Tourism

Visit Bend, OR  
 Visit Sun Valley and SUN Airport, ID  
 Vail, CO





### *3. Project Management Experience / Project Examples*



# 3. Project Experience / Examples



## Greater Boca Raton Beach and Parks District North Park Master Plan

Boca Raton, Florida

Miller Legg prepared a Master Plan for North Park which reflected the District's desire to provide a diverse recreational amenity at this 212-acre property for City residents while considering the specific desires and concerns of the adjacent residential communities. The Plan addressed North Park's future facilities, uses, programs, operation, maintenance and funding and recommended Park modifications, improvements, enhancements and additional uses. Recreational elements included passive park facilities (trails, walking paths, open fields/areas), golf course/facilities, active park uses (playgrounds, tennis courts, sport courts, aquatics), community center/facilities and potential revenue-generating opportunities. Miller Legg is currently preparing the design documents for North Park.

### Client Reference:

Ms. Briann Harms, Executive Director  
Greater Boca Raton Beach & Park District

300 South Military Trail

Boca Raton, FL 33486

(561) 347-3941

[bharms@mybocaparks.org](mailto:bharms@mybocaparks.org)

**Start/End Dates:** 10/21 - 11/22

### Key ML Staff:

Michael Kroll, RLA, FASLA

Liudmila Fuentes, MLA

Michael Bradley, RLA

Andrew Pereda, MLA

Jessica Romer



Parks And Recreation Master Plans

IMPROVING COMMUNITIES. CREATING ENVIRONMENTS.

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# 3. Project Experience / Examples



## City of Weston

## Parks & Recreation Master Plan

Weston, Florida

The City of Weston selected Miller Legg as the **Prime Consultant** to develop a municipal parks and recreation plan to incorporate recommendations for provision of future facilities programs and services, land acquisition and development, maintenance, operations and management. A master-planned 27-square-mile community of 68,000 residents in Broward County, Weston currently has 242 open space and park acres and 16 existing parks offering a variety of recreational and athletic amenities and activities. The Master Plan components included Department Mission Vision and Objectives, Community Inventory and Assessment, Needs Assessment, Level of Service Standards, Parks and Recreation Strategic Plan, Recreation Trends Analysis, Recreation Programming Plan, ADA Transition Plan, Community Relations and Marketing Plan, Community Health and Environmental Responsibility Plan.

### Client Reference:

Ms. Kara Petty  
Director Parks & Recreation  
City of Weston  
20200 Saddle Club Road  
Weston, FL 33327  
(954) 389-4321  
[kpetty@westonfl.org](mailto:kpetty@westonfl.org)

**Start/End Dates:** 12/21 - 8/23

### Key ML Staff:

Michael Kroll, RLA, FASLA  
Liudmila Fuentes, MLA  
Andrew Pereda, MLA  
Jessica Romer



IMPROVING COMMUNITIES. CREATING ENVIRONMENTS.



## Vizcaya Museum & Gardens Master Plan Refinement

*Coral Gables, Florida*

Located on Biscayne Bay in Miami, Florida, Vizcaya is the 50-acre historical Villa and gardens of industrialist James Deering and is designated as a National Historic Landmark. Miller Legg was the landscape architect and traffic / transportation consultant for the Vizcaya Museum and Gardens Master Plan refinement. The Master Plan refinement focused on the entire Vizcaya property, especially the integration of the Vizcaya village into the educational and historical guest experience at Vizcaya. Miller Legg collaborated with Quinn Evans Architects and MC Harry Architects on this historical restoration project for Miami-Dade County and the Vizcaya Museum and Gardens Trust. Additional services are currently being provided for the casino mound and grottos.

### Client Reference:

Mr. Craig Aquart, AIA  
Principal  
MC Harry Associates, Inc.  
2780 SW Douglas Road, Suite 302  
Miami, FL 33133  
(305) 445-3765  
[caquart@mcharry.com](mailto:caquart@mcharry.com)

**Start/End Dates:** 10/15 - 1/24

### Key ML Staff:

Michael Kroll, RLA, FASLA  
Michael Bradley, RLA  
Andrew Pereda, MLA



IMPROVING COMMUNITIES. CREATING ENVIRONMENTS.

*Plantation, Florida*

Dylan Larson, SPWS, CEP, GTA

City Event	Never	25 to 40%	41 to 60%	61 to 80%	81 to 100%
Protest	10%	20%	30%	30%	10%
Parade	10%	20%	30%	30%	10%
Concert	10%	20%	30%	30%	10%
Marathon	10%	20%	30%	30%	10%
Religious Event	10%	20%	30%	30%	10%
Political Event	10%	20%	30%	30%	10%

Figure 3-1: City events can exceed the 100% threshold frequency of police use



MILLER LEGG



# 3. Project Experience / Examples



## City of Tamarac East Side Parks Feasibility Study

Tamarac, Florida

As the **Prime Consultant**, Miller Legg conducted a needs assessment and feasibility study to address potential new recreation facilities in the eastern portion of the City of Tamarac. The scope included comprehensive recreation planning based on research of existing facilities and programs, recreation opportunities and a needs assessment specific to the study area demographics in order to develop programming, budget and operational needs for the proposed improvements. Community input was gathered via various survey platforms and City staff and public workshops were scheduled to refine recreation needs and desires. The final deliverable was a Feasibility Study containing a 10-year Capital Improvement Plan for the implementation of the proposed improvements and acquisitions, an analysis of funding opportunities and a narrative report to outline the process and results.

### Client Reference:

Mr. Greg Warner (now at Deerfield Beach)  
 Director of Parks & Recreation  
 City of Tamarac  
 6001 Nob Hill Road  
 Tamarac, FL 33321-6200  
 (954).480-4483  
[gwarner@deerfield-beach.com](mailto:gwarner@deerfield-beach.com)

**Start/End Dates:** 9/20 - 6/21

### Key ML Staff:

Michael Kroll, RLA, FASLA  
 Ludmila Fuentes, MLA  
 Michael Bradley, RLA



Parks And Recreation Master Plans

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# 3. Project Experience / Examples

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## City of Oakland Park Parks & Recreation Master Plan Update

Oakland Park, Florida

Having prepared the original Recreation and Parks Master Plan for the City of Oakland Park in 2009, Miller Legg was retained by the City in 2015 as the **Prime Consultant** to update this Plan. The scope of services involved site analyses of each park and community center, a recreational programming needs assessment based upon the current and anticipated City population, a proposed implementation plan with recommendations for recreational improvements including cost estimates and the application of updated census data to a map and exhibits format for comparison with the original Master Plan.

### Client Reference:

Mr. Chris Casale, CPRP  
Assistant Director/Parks & Leisure Services  
City of Oakland Park  
3650 NE 12th Avenue  
Oakland Park, FL 33334  
(954) 630-4500  
[Christopher.casale@oaklandparkfl.gov](mailto:Christopher.casale@oaklandparkfl.gov)

**Start/End Dates:** 8/17 - 11/18

### Key ML Staff:

Michael Kroll, RLA, FASLA  
Brian Shore, RLA



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# 3. Project Experience / Examples



## City of South Miami Parks and Recreation Master Plan

South Miami, Florida

As the **Prime Consultant**, Miller Legg prepared the first City of South Miami Parks and Recreation Master Plan. The professional services for this Master Plan included comprehensive planning, recreation planning, significant maintenance planning, landscape architecture, and public outreach services. To develop programming, budget, and operational needs for a 10-year horizon, our team researched existing facilities and recreation opportunities, and needs analyses specific to South Miami demographics. Public outreach services included a public online survey, multiple public presentations and workshops.

### Client Reference:

Mr. Quentin Pough  
Director of Parks & Recreation  
City of South Miami  
6130 Sunset Drive  
South Miami, FL 33143  
(305) 663-6338  
[QPough@southmiamifl.gov](mailto:QPough@southmiamifl.gov)

**Start/End Dates:** 3/15 – 4/18

### Key ML Staff:

Michael Kroll, RLA, FASLA  
Brian Shore, RLA



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## Palm Coast, Florida

Using GPS and GIS technology, a comprehensive assessment was carried out to evaluate the City and County trail system. Part of the public engagement includes focus group meetings with selected key stakeholders and public workshops. Miller Legg is providing expertise in park design and cost-effective strategies to aid with the completion of a 10-year Master Plan.

**Start/End Dates:** 2/23 - 2/24  
**Key ML Staff:**  
Michael Kroll, RLA, FASLA  
Liudmila Fuentes, MLA



MILLER LEGG



### 3. Project Experience / Examples



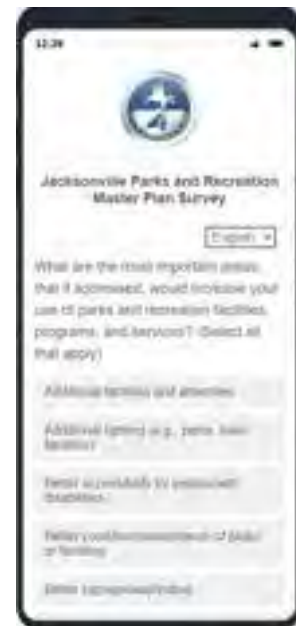
# RRC

## Parks and Recreation Master Plan Community Survey Research

RRC has extensive experience with parks, recreation, open space, and trails community surveys for cities, counties, recreation districts, and also at the state level. Specifically, RRC has strong experience in Florida. The goal of the studies is to obtain citizen input on a variety of topics related to parks and recreation use, values, and community priorities for future improvements. Many studies also have particular emphasis on gauging support for community recreation centers and aquatic facilities. A variety of research techniques are used in the studies, including mailed surveys, Internet, user surveys, and focus groups. Current satisfaction levels with existing facilities and programs are also measured, as is the relative importance of specific new priorities, facilities, and policies most desired and needed by the communities. Results and conclusions from the research help guide the development of parks and recreation master plans in the communities.

#### Some of our Florida clients include:

- Seminole County, FL Parks and Recreation
- Alachua County, FL Park and REcreation
- Tamarac, FL East Side Parks
- Deltona, FL Parks and Recreation
- Boca Raton, FL Parks and Recreation
- Weston, FL Parks and Recreation
- City of Palm Coat and Flagler County, FL Parks and Recreation
- Broward County, FL Parks and Recreation
- Martin County, FL Parks and Recreation
- West Palm Beach, FL Parks and Recreation
- North Miami Beach, FL Parks and Recreation
- Maitland, FL Parks, Recreation, Open Space & Pathways
- St. Cloud, FL Parks and Recreation
- City of Orlando, FL Families, Parks and Recreation
- Pompano Beach, FL
- Lee County, FL Homeowner Survey
- City of Marathon, FL Homeowner Survey
- Monroe County, FL Homeowner & Employer Surveys
- Tamarac, FL Parks Feasibility Study Survey



# 3. Project Experience / Examples

Reference Letters

There is no truer representation of a consultant's qualifications and performance than reference letters received from clients. Some of our recent **Parks and Recreation Master Plan** client letters are included below.



# 3. Project Experience / Examples

Reference Letters





### 3. Project Experience / Examples

Miller Legg has extensive experience with public sector clients providing services for Master Plan contracts similar to the scope of that described in this RFP for Islamorada, Village of Islands. Miller Legg is well versed in working with multiple stakeholders and delivering successful parks and recreational facilities. We have prepared parks master plans, and we have successfully designed individual parks. Some of our current and recent recreational project experience has been with municipalities including the Cities of Miami, South Miami, Homestead, Coral Gables, Miami Beach, Miami Gardens, Doral, Sunny Isles Beach, Weston, Plantation, Tamarac, Oakland Park, Lauderhill, Miramar, Pembroke Pines, Palm Coast/Flagler County, Opa-Locka, as well as the Towns of Davie and Jupiter, Miami-Dade, Broward, St. Lucie, Orange, Brevard, Flagler, Volusia, Manatee, as well as Orange City, School Board of Broward County, and Florida Atlantic and Florida International Universities.



As a result of our significant park planning experience in Florida, the Miller Legg Team members comprehend the unique aspects of Parks and Recreation Master Planning, from the perspective of budgeting, programming, funding, capital improvement and long-term operation and maintenance. All our key project professionals have longstanding experience in Florida and have the technical support and resources to perform all the necessary services needed for this Contract.

Some parks and recreational facilities projects which demonstrate our expertise are displayed in chart format below. Further narrative on our work for parks and recreational organizations and clients in developing comprehensive Parks and Recreation Master Plans can be found earlier in this Tab.

Park	Master Planning	Golf	Passive	Active	Landscape Architecture	Engineering	Environmental	Permitting
City of Oakland Park Parks and Recreation Master Plan								
City of Opa-Locka Parks and Recreation Master Plan								
City of Palm Coast / Flagler County Parks Master Plan								
City of Plantation Parks and Recreation Master Plan								
City of Weston Parks and Recreation Master Plan								
City of Tamarac East Side Parks Feasibility Study								
City of Tamarac Master Plan								
City of South Miami Parks and Recreation Master Plan								
Boca Raton Red Reef Park Master Plan								
Pembroke Pines Streetscape/Greenway Design Guidelines								
Miramar Master Park Plan								
Parks Master Planning Services for the City of Orange City								
City of Miami Lakes Streetscape Master Plan								
Plantation Preserve & Golf Club								
Palm Beach South County Park								
Palm Harbor Golf Course Redevelopment								
Osprey Point Golf Course (South County Regional Park)								

# 3. Project Experience / Examples

Park	Master Planning	Golf	Passive	Active	Landscape Architecture	Engineering	Environmental	Permitting
Royal Palm Yacht & Country Club								
City of Miami Gardens Rolling Oaks Regional Park								
Victoria Park								
Weston Hills Country Club								
Rolling Hills Country Club								
Savannah Commons Recreation Center								
Stoneybrook East Golf Community								
Emerald Bay Resort								
FDOT D4 Orangebrook Golf Course Study								
Ironhorse Golf Course								
Lake Forest Master Plan								
Los Batos Golf Course								
Man-O-War Country Club								
Ho Na Golf Course								
Carlin Park								
Juno Park Boat Ramp and Parking Lot Renovations								
Boynton Beach Oceanfront Park Boardwalk								
Broward County Parks and Recreation West Lake Park								
Anne Kolb Nature Center at West Lake Center								
FDOT Sheridan Street Boardwalk								
City of Hollywood Charnow Park								
John U. Lloyd State Park								
BCPR Coconut Point Park								
BCPR Fisherman's Landing Park								
Brevard County Valkaria Community Oceanfront Park								
Brevard County Waterfront Parks								
City of Coral Springs Kiwanis Park								
City of Coral Springs Red Lichen Sanctuary								
City of Coral Springs Sandy Ridge Sanctuary								
BCPR Long Key Natural Area/Habitat Restoration Project								
BCPR Miramar Pineland Nature Center								
Waterway Park Mitigation Bank								
Lauderdale Lakes C-13 Greenway								
Palm Beach County Riverbend Park								
Royal Palm Beach Pines Natural Area								
City of Plantation Volunteer Park								
BCPR Secret Woods Park Dock								
BCPR Snake Warrior's Island Natural Area								

































































































# 3. Project Experience / Examples

Park	Master Planning	Golf	Passive	Active	Landscape Architecture	Engineering	Environmental	Permitting
City of Miramar Linear Park / University Drive								
BCPRSOUTH Fork New River								
BCPRTradewinds Park Equestrian Trails								
City of Fort Lauderdale Mills Pond Park								
City of Pembroke Pines Wetlands Park								
City of Weston C-11 Canal Trail								
City of Belle Isle Montmark Park								
Town of Davie Berman's Park Preserve								
City of Winter Park Howell Creek Preserve								
Town of Davie Trail Guides								
St. Lucie County Summerlin Park Dock								
St. Lucie County River Park Marina								
Volusia County Colby Alderman Park								
South County Park Main Access Road								
PBCP Coconut Cove Water Park & Recreation Area								
Broward College Pines Recreation Park								
Broward College Tigertail Recreation Center								
Brevard County Micco Park								
Capehart Community Park								
City of Coral Springs Sportsplex								
City of Fort Lauderdale Joseph C. Carter Park Improvements								
City of Margate Calypso Cove Water Park								
City of Miami Gibson Park Design Criteria Report								
City of Miami Jose Marti Park Gymnasium								
City of Miami Moore Park Master Plan Design Criteria Report								
City of Miami Orange Bowl Field at Moore Park								
City of Miramar Ansin Community Center								
City of Miramar Recreation Redevelopment Plan								
City of Miramar Sunset Lakes Park Planning								
City of Pembroke Pines Central Park								
City of Pembroke Pines Flamingo Park Expansion								
City of Pembroke Pines Recreation Center								
Pembroke Pines SW Pines Nature and Recreation Park								
City of Port St. Lucie McChesney Park Soccer Field Expansion								
City of Port St. Lucie Torino Park Master Plan								
City of Sunny Isles Beach Artificial Turf								
City of Sunny Isles Beach Pelican Community Park								
City of Weston Athletic Park								

Miller Legg Parks Overview



# 3. Project Experience / Examples

Park	Master Planning	Golf	Passive	Active	Landscape Architecture	Engineering	Environmental	Permitting
Indian Trail Community Park - Phase I								
Gene Polk Park Improvements								
Green Springs Park								
Hallandale Beach Foster Park Improvements								
Jessica Clinton Park								
John Prince Park Campground Improvements								
Lake Fairview Park/Trotters Park Conceptual Master Plan								
Lake Lytal Park Improvements								
Lakewood Ranch Regional Park Expansion								
Lummus Park								
Manatee County Kinnan Park								
Manatee County Bennett Park Master Plan								
Manatee County PROS Continuing Service								
Miami-Dade County PROS Bailes Road Park								
Miami-Dade County PROS Claire Rosichan Park								
Miami-Dade County PROS Eureka Park								
Miami-Dade County PROS Palm Glades Park -								
Orlando Cultural Park Conceptual Master Plan								
Palm Beach County Buttonwood Park								
Palm Beach County Okeetee Park Improvements								
Palm Beach County Parks and Recreation District Park "K"								
Port St. Lucie Boating Access Study								
Riverbend Park Phase One								
Rock Lake Park								
South Orange Youth Sports Complex								
St. Lucie County Paradise Park								
Town of Davie Clark Park								
Town of Davie Math Igler Park								
Town of Davie SW 58th Avenue Park Surveying								
Village of Wellington Park Gymnasium								
Broward County Parks Vista View Park Expansion								
Wellington K-Park								
West Jupiter Recreation Center								







## 4. Cost Proposal

# 4. Cost Proposal



## Islamorada, Village of Islands Founder's Park Master Plan Cost Proposal



Task	Costs
Kick-Off Meeting/Goals Establishment	\$ 5,500
Website Coordination	\$ 3,500
Information Assembly	\$ 6,250
Site Analysis and Data Collection	\$ 9,000
Village / Stakeholders Interviews	\$ 10,000
Inventory Public Workshop	\$ 16,500
Draft Master Plan	\$ 50,000
Draft Master Plan Workshop	\$ 12,500
Final Master Plan	\$ 33,500
Final Master Plan Presentation	\$ 6,000
<b>Total (without the Survey-Optional)</b>	<b>\$ 152,750</b>
Survey (Optional) – Statistically-Valid Survey	\$ 23,000
Survey (Optional) – Open Link Survey	\$ 14,000

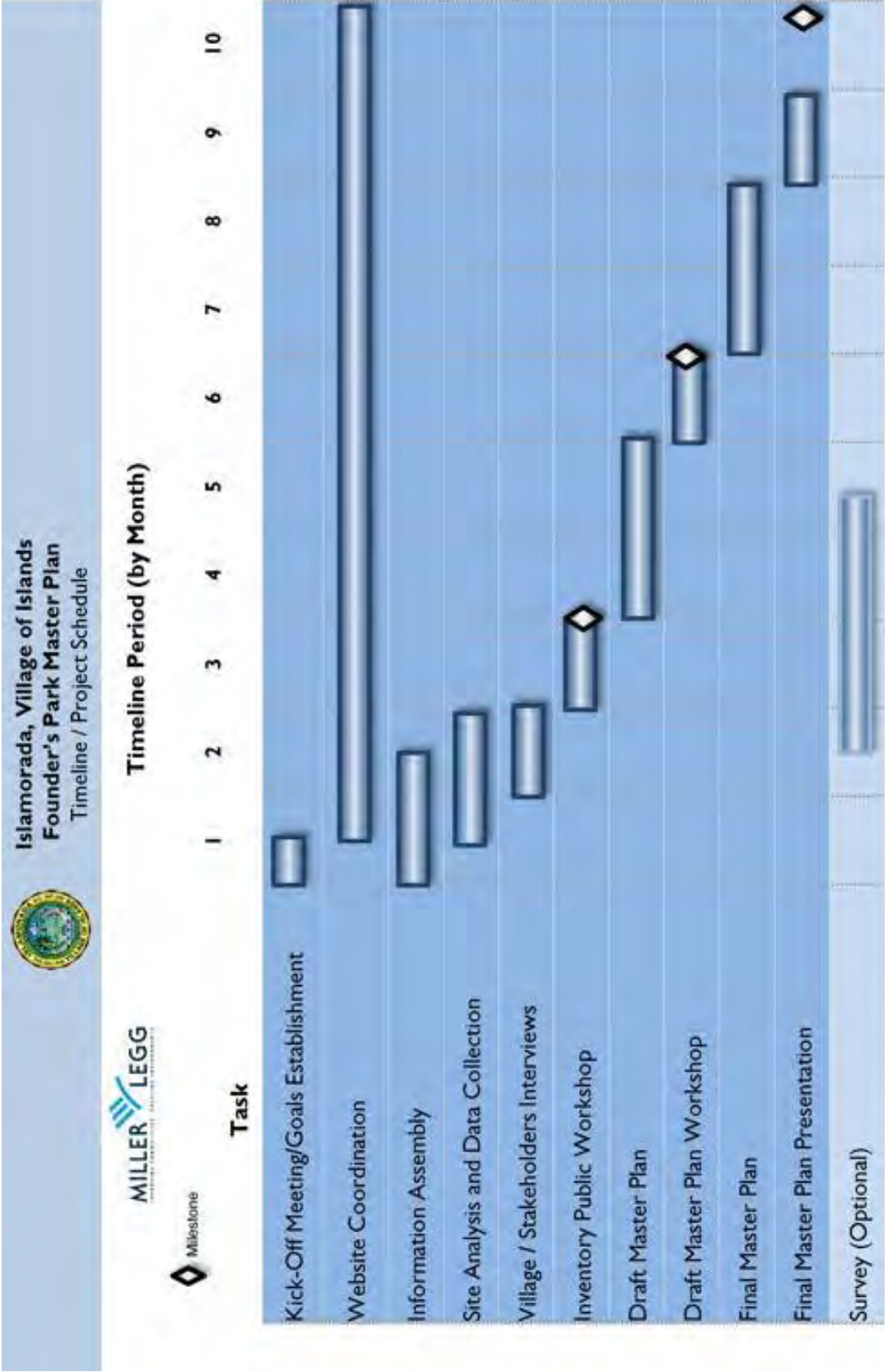
Proposal remains in effect for ninety (90) days.



# 5. Timeline / Project Schedule



5. Timeline / Project Schedule







## 6. Project Approach



## 6. Project Approach

Founder's Park is the Village's recreational and social Jewel that provides diverse passive and active recreation amenities for the entire community. With its athletic facilities, marina operations, cultural events, and municipal and public safety services, Founder's Park could be considered the Village's most important 42 acres. The combination of the Park's popularity, limited available green space throughout the Florida Keys and an ever evolving and growing public demand for accessible recreational open space make a well thought out Master Plan critical to sustaining and enhancing the quality of life for the Islamorada community.



Miller Legg's analysis and development of a phased Master Plan for Founder's Park will consider not only current Park uses but also recreation trends, enhanced recreational opportunities, public events, parking requirements, marina operations, infrastructure needs, accessibility, connectivity, operational needs and impacts on the adjacent community of the 42-acre Founder's Park. The ultimate goal is to maximize efficient use of space and connectivity for Founder's Park while providing flexibility to respond to Village resident's recreational needs and future recreational trends.



As Miller Legg's park planning specialists have developed hundreds of park designs and master plans, we are excited for the opportunity to collaborate with the Village for the Founder's Park Master Plan and implement your Vision.



With Islamorada's population of just over 7,000 residents, Founder's Park is the center of the Village's park system. The diverse amenities of active, passive, and open space uses at Founder's Park demonstrates the Village's commitment to providing a quality recreational system to its residents.

In addition to providing recreational facilities, spaces and events at Founder's Park, key aspects that the Master Plan will address include, sea-level rise resiliency, noise and traffic impacts on adjacent neighborhoods, traffic and queuing impacts on US 1, Coral Shores High

School baseball field agreements, and efficient Public Safety response and services.

The Miller Legg Team's proven master planning process provides the basis to develop Founder's Park Master Plan that will be capable of being implemented in today's challenging regulatory and economic climate. The process described below has been successful in the development of park master plans with diverse recreation uses for Weston Regional Park, Broward County West Lake Park, Miami Sewell Park, and Boca Raton North Park and Red Reef Parks. This planning approach has also led to successfully implemented system-wide parks and recreation master plans for the Cities of Weston, Plantation, Oakland Park, Tamarac, South Miami, Orange City, and Miramar. Each of these projects has utilized the same recreation planning process, with varying degrees of emphasis depending on the unique nature of each individual park and community, in the establishment of implementable recommendations and standards.



## 6. Project Approach

Communication between the Miller Legg Team and the Village's Project Manager is critical to the Founder's Park Master Plan's success. As outlined in the following Project Plan and Management Plan, there will be numerous review meetings between our Team and the Village, including as needed opportunities for immediate in-person access to Miller Legg staff residing and working in Monroe County. In addition, regular monthly updates will be conducted with the Village Project Manager on the Master Plan progress throughout the 10-month schedule of this project.

Miller Legg has developed a successful Project Plan and Management Plan process comprised of the following components:

### Initial Site Evaluation and Kick-Off Meeting/Consultation

The Miller Legg Team will meet with Village and Parks and Recreation Department leadership to memorialize the Village's mission, concept/vision and scope/objectives to be achieved at Founder's Park, as well as specific, tangible products or outcomes to be produced.

### Preparation of an Interactive Webpage

Miller Legg will coordinate with the Village to organize a page within the Village's existing website to assist in data gathering and dissemination of project information during the Founder's Park Master Plan development. Miller Legg will assist the Village in establishing the webpage to alert residents to this new resource. The webpage will be updated with news related to the progress of the Master Plan and to communicate activities associated with it. Other social media outlets (Facebook, Instagram, X, etc.) are also effective tools utilized for keeping the public involved in and informed about the process. This is one tool successfully utilized to maximize participation in the Master Plan.



### Information Assembly

Once the vision, goals and objectives have been established, Miller Legg will thoroughly review relevant Village data that is available for this Master Plan process, including existing recreation programs and amenities at Founder's Park, demographics, economic impact, market and socio-economic data such as current facility demands and operations, and the following documents:

- o Existing utilities and their capacities within the Park
- o Ingress/egress and parking configuration to meet demands and applicable standards
- o Facility utilization data
- o Existing Park plans, construction documents, and as-builts
- o Parks and Recreation Department Strategic Plan, Implementation and Action Plans
- o Parks and Recreation Events Policy
- o Founder's Park Aquatic Study





## 6. Project Approach

### Site Analysis and Data Collection

The Miller Legg Team will perform a detailed site analysis of all Founder's Park amenities including the athletic fields, Tennis Complex, Marina, Aquatic Center and Community Center. Analysis of all infrastructure, parking, accessibility, safety and capacity of the Park, along with evaluating location of Park elements for efficient use of space will be key component of this task. Park elements include not only restrooms, marina, amphitheater, concessions, and courts, but also fields, playgrounds, pavilions, trails and landscape.

All of Founder's Park's structures, including the aquatic center/ Parks and Recreation Department Office, concessions, restrooms and tennis building, will have a cursory assessment for general building conditions. A detailed assessment of current systems, structural, finish, and accessibility issues will not be conducted as part of the Master Plan process.

Identifying existing on-site and adjacent utilities and coordinating early in the design process with the utility providers (FPL, Village of Islamorada, Florida Keys Aqueduct Authority, etc.) to understand design constraints (easements, setbacks, utility expansions) will ensure that the Founder's Park Master Plan design avoids all current and future utility conflicts. Key utilities will include overhead and underground power, natural gas, telecom, water and wastewater, stormwater, and infrastructure coordination. Utilizing available Village and County Geographic Information System (GIS) data and the collected inventory data; a map of the parcels and other necessary illustrative materials will be prepared for use in future public meetings.

Our thorough understanding of and experience with coastal habitats will allow Miller Legg's biologists and environmental professionals to evaluate the existing habitats and assess the Park's and Plantation Hammock Preserve's natural resources. In addition to the extensive mangroves along the marina breakwater, they will determine if other on-site flora and fauna include potential threatened and endangered species for analysis/issues and future recommendations. As we have successfully provided at other municipal park projects, our Miller Legg Team will consider opportunities to integrate these natural resources as a Park amenity.

Utilizing the site analysis and data collection, the Miller Legg Team will prepare an opportunities, constraints, and issues exhibit(s).

**Village Interviews:** Over a two-day period, the Miller Legg Team will conduct in-person interviews with Village Council members, Parks and Recreation Department Staff, Public Works Department on-site staff, and Parks and Recreation Citizen's Advisory Committee members to discuss existing amenities, use of space and connectivity, and their thoughts on the future needs, trends and preferences for Founder's Park.





## 6. Project Approach

Scheduling of these meetings will be coordinated by the Parks and Recreation staff with these stakeholders and the Miller Legg Team.

### Public Engagement Survey (Optional)

Although not a requirement to achieve a successful Park Master Plan, surveys can be a key part of all planning projects to reflect the quantitative needs of a community most accurately. Stakeholder meetings, focus groups, and public meetings are typically attended by active interested parties and users. A survey is the only defensible mechanism that provides feedback from residents who may wish to but are not currently active in the Village's Park and Recreation systems.

RRC Associates (RRC) has collaborated with Miller Legg on Park Master Planning projects and has conducted over 175 surveys for park planning projects throughout the country. If desired by the Village, RRC can create a Village-wide statistically valid community needs assessment survey to be mailed to randomly selected households in Islamorada.

We would recommend a **census style approach to ensure statistical validity**, in which we send a password protected invitation to all households, rather than to a random sample. This helps to ensure that we get a robust response and a more representative respondent sample. This approach has been very effective in communities of similar size and demographics as Islamorada.

The statistically-valid survey will provide critical Founder's Park specific information in determining community recreation needs, priorities, ability and access to participate, recreational preferences, level of awareness, current usage levels, and demographic information for long-range planning efforts.

To **increase response rates**, and to provide for broad community participation from interested residents, Miller Legg can also create a web-based **Open Link Survey**, where all members of the community will be able to take the online survey. Hard copies of the survey will also be made available from the Village at the request of the resident.

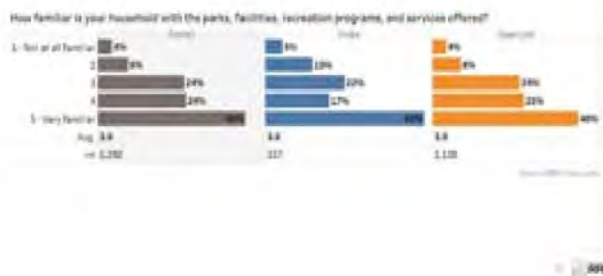
Questions will be drafted based on information gathered throughout the inventory process as well as from staff, Village leadership, and stakeholder input. Miller Legg will ask questions about the types of programs, facilities, and services residents want, level of current usage of Founder's Park amenities, primary providers of services, alternative providers, quality and satisfaction levels with existing services and facilities, priorities, level of awareness of Village-operated programs and facilities, and willingness to pay for new services and facilities. These questions will be supplemented with others about specific, identified community issues, as deemed appropriate.



## 6. Project Approach

### Familiarity with Parks and Recreation Facilities

Respondents are very familiar with the parks and recreation programs and facilities offered by the City. The average rating overall is 3.5 on a scale of 1-5 with 5 being "very familiar."



Miller Legg will create an online survey of up to three pages in length (including cover letter). To help improve response rates, we also anticipate that the Islamorada Parks and Recreation Department would assist with marketing and creating public awareness of the survey through social media and other channels, such as Village Community News emails, Village YouTube videos, local newspaper, radio, local TV, Village of Islamorada website, etc.

The Miller Legg Team has substantial experience in designing surveys specifically for parks and recreation issues that are

effective and representative of both users and non-users. The survey will be easily understood, and the results of overall needs will be tallied and summarized. All respondent comments will be included in the final report.

### Inventory and Analysis Public Workshop

A Public Workshop will provide the community an opportunity to provide additional input regarding their vision for Founder's Park. Additionally, using digital and social media platforms, Miller Legg can collect additional input from the various stakeholders within the community.



The Public Workshop can occur in-person during the evening at a Village facility, and/or virtually over a standard Zoom meeting-type format if desired. The Miller Legg Team will present a discussion of goals and objectives, results of the inventory, survey, site analysis, and program development. The public will then be engaged through participatory activities that solicit their desired activities, programs, events and design for Founder's Park.



In addition to the Public Workshop, the Miller Legg Team will conduct a **similar interactive meeting with the Parks and Recreation Department Staff**. This is important to identify key concerns and issues related to the operational and maintenance aspects of Founder's Park, as well as a thorough understanding of the day-to-day activities/uses at the Park.



Once the stakeholders have shared their input on proposed improvements, the Miller Legg Team will synthesize comments received during the workshops with public comments and input from the survey and other social media channels.

The Team will then prepare a follow-up memorandum for the Village with detailed results of this workshop including the activities and input received from the participants.



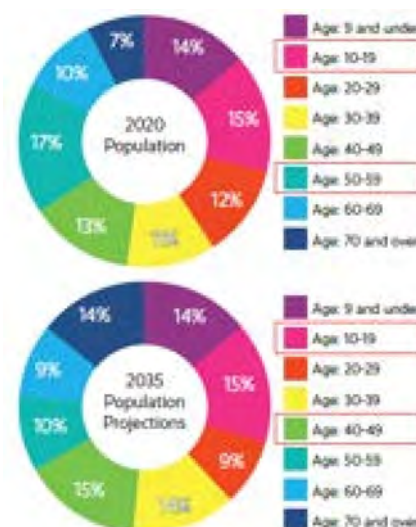
## 6. Project Approach

### Plan Development

The Founder's Park Master Plan will not only address community recreation needs, site plans for the park's new, renovated and preserved areas but also other important elements including efficient use of space and connectivity between the Park elements, improved signage and wayfinding, existing and future utilities, identifying existing IT infrastructure for future public use including safety and security components (as we have done for all of our municipal parks), as well as planning level opinions of probable construction costs, potential funding sources and schedules for the prioritized list of projects.

Recreational trends play a large role in a truly successful Master Plan. These trends significantly depend upon the demographics of a community. *The Miller Legg Team brings an unparalleled expertise crucial to anticipating the facilities and programs necessary to meet the ever-changing demographics* of the Village of Islamorada. Utilizing the expertise with national recreational trends and their effects on our population, Miller Legg's Jack Kardys, MS, an NRPA Board Member, will ensure that the Founder's Park Master Plan will consider the current and future needs of the Village.

After thoroughly reviewing the above information, the Miller Legg Team will prepare the Founder's Park Program Elements and up to two (2) preliminary Draft Master Plan Concepts incorporating input from the public, stakeholders, Parks and Recreation staff, and Village Council. These Concepts will focus on short-term improvements to ensure the safety and welfare as well as future new facilities improvement/renovation of current facilities, and existing areas/facilities of Founder's Park to preserve and maintain.



### Draft Master Plan



The Miller Legg Team will meet with the Village to review the preliminary Draft Master Plan Concepts. This review will be conducted with the Parks and Recreation Staff. Based upon comments from this, the Miller Legg Team will prepare the Draft Master Plan. This Draft Master Plan will be reviewed with the Parks Department, Parks and Recreation Citizen's Advisory Committee, as well as other Village Departments including members of Departments most affected including Public Works, and Planning and Development.

After initial comments are received during the review of the Draft Plan, Miller Legg will prepare a preliminary Opinion of Probable Cost to outline the budget for the Founder's Park Master Plan.

The Draft Master Plan will outline the proposed implementation, the financing opportunities and operational expectations for costs and staffing.



## 6. Project Approach

At this point, the Miller Legg Team will also consider opportunities for creative financing of the Founder's Park Master Plan. Miller Legg prides ourselves in finding these creative solutions for our public sector clients. ***This was exemplified by Miller Legg developing a strategy at Plantation Preserve that provided \$2 million of funding from private sources that paid for 30-acres of natural wetland area construction and perpetual maintenance operations.*** Working with the Village to identify these opportunities as well as more typical grant funding sources will give the Village the greatest fiscal approach to carry out the Master Plan improvements.

### Draft Master Plan Workshop

The Miller Legg Team will conduct a presentation of the Draft Master Plan to Village Council and the community. This presentation will be conducted at a scheduled Council Workshop. The Council Workshop will provide an opportunity for the Council and public to review the Draft Master Plan Concepts and to provide input regarding the proposed recommendations for Founder's Park.

### Final Master Plan

The Miller Legg Team will synthesize comments received during the Draft Master Plan Workshop. Based upon this input, Miller Legg will prepare the Final Master Plan that outlines its proposed implementation, opinion of probable cost for capital improvements, phasing, financing opportunities and operational costs, and staffing and revenue potential.

The Miller Legg Team will meet with the Village Parks and Recreation Project Manager to ratify contents to be documented in the Master Plan, including input received from the community. Beyond the Parks and Recreation Department, it is recommended that this meeting also include members of Departments most affected including Public Works and Planning and Development to make sure there is an opportunity for their input to the Master Plan.

The Founder's Park Final Master Plan document will include the Plan, text, maps, and project sequencing outlining the process, results, and recommendations.



Subtotal of 1. Park Systems:			
SHORT TERM (1-3YRS)	MID-TERM (4-6YRS)	LONG TERM (7-99YRS)	TEN YEAR TOTAL
\$780,000	\$572,500	\$420,000	\$1,772,500
Subtotal of 2. Athletic Facilities :			
SHORT TERM (1-3YRS)	MID-TERM (4-6YRS)	LONG TERM (7-99YRS)	TEN YEAR TOTAL
\$22,614,900	\$30,583,800	\$8,706,500	\$61,905,200
Subtotal of 3. Indoor Recreation:			
SHORT TERM (1-3YRS)	MID-TERM (4-6YRS)	LONG TERM (7-99YRS)	TEN YEAR TOTAL
\$30,520,000	\$35,450,000	\$2,480,000	\$68,450,000
Subtotal of 4. Programs and Events:			
SHORT TERM (1-3YRS)	MID-TERM (4-6YRS)	LONG TERM (7-99YRS)	TEN YEAR TOTAL
\$1,080,000	\$1,040,000	\$1,340,000	\$3,460,000
Subtotal of 5. Trails & Bike/Pedestrian Facilities:			
SHORT TERM (1-3YRS)	MID-TERM (4-6YRS)	LONG TERM (7-99YRS)	TEN YEAR TOTAL
\$100,000	\$50,000	\$0	\$150,000



# 6. Project Approach

## Final Master Plan Council Presentation

Miller Legg will prepare for and conduct a public presentation of the Final Master Plan to the Village Council for adoption. This presentation will take place at a regular Council Meeting to formally present the Final Master Plan to the Council for ratification. Council Members will also be encouraged to engage in the Public Workshop and internal meetings with staff, so they are well versed in the Master Plan's development and recommendations prior to this presentation.



## Implementation

As part of the Draft and Final Master Plan, Miller Legg will outline priority projects and project sequencing to complete the projects and cost estimates associated with each project.







# 7. Miller Legg Company Licenses



## Secretary of State

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MILLER LEGG





# 8. Miller Legg Certificate of Insurance



# 8. Miller Legg Certificate of Insurance

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 02/19/2024		
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.						
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).						
PRODUCER Aon Risk Services Central, Inc. 4220 Duncan Avenue Suite 401 St Louis, MO 63110 INSURED Miller Legg & Associates, Inc. 13680 NW 5 Street, Suite 200 Sunrise, FL 33225 USA		CONTACT NAME PHONE FAX E-MAIL ADDRESS INSURER(S) AFFORDED COVERAGE RAT# INSURER A: CORTICH AMER INS CO 14535 INSURER B: AMERICAN GUAR & LIAB INS 24247 INSURER C: PACIFIC INS CO LTD 10046 INSURER D: INSURER E: INSURER F:				
COVERAGES		CERTIFICATE NUMBER: 750001036		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
NUM LINE	TYPE OF INSURANCE	ADD. INSD AND RVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A X	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOG OTHER:		0104293036	11/01/23	11/01/24	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (EA OCCUR) \$ 2,000,000 MED EXP (Per occ) \$ 100,000 MED EXP (Per occ) \$ 15,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY ANY AUTO: OWNED AUTOS ONLY LEASED AUTOS ONLY NON-OWNED AUTOS ONLY SCHEDULED AUTOS NON-SCHEDULED AUTOS ONLY		BAP4293037	11/01/23	11/01/24	COMBINED SINGLE LIMIT PER ACCIDENT \$ 2,000,000 BODILY INJURY (Per pers) \$ BODILY INJURY (Per accid) \$ PROPERTY DAMAGE (Per accid) \$
B X	UMBRELLA/LIAB EXCESS LINE CLERICALS RETENTION		EX24459742	11/01/23	11/01/24	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000
A	WORKER COMPENSATION AND EMPLOYER LIABILITY ANY PROPERTY DAMAGE/DESTRUCTION OFFICER/EMPLOYEE/CLERICAL (Mandatory in FL) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/A	WC6293035	11/01/23	11/01/24	PER STATUTE OFF-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
C	Professional Liability		83 ON 0585217-23	12/15/23	12/15/24	Per Claim/agg \$M/10M
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 999, Additional Remarks Schedule, may be attached if more space is required)						
For Proposal Purposes						
CERTIFICATE HOLDER Miller Legg & Associates, Inc. 13680 NW 5 Street, Suite 200 Sunrise, FL 33225 USA			CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Aon Risk Services Central, Inc.			
ACORD 25 (2016/03) jameen.coats@aon.com 750001036			© 1988-2015 ACORD CORPORATION. All rights reserved. The ACORD name and logo are registered marks of ACORD			





**Contact:**

**Michael Kroll, RLA, FASLA**

**President**

**954.628.3651**

**mkroll@millerlegg.com**



Exhibit "B"

PROJECT TIMELINE





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
06/12/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Aon Risk Services Central, Inc.  4220 Duncan Avenue Suite 401 St Louis, MO 63110	1-314-721-5100	CONTACT NAME: PHONE (A/C. No. Ext): E-MAIL ADDRESS:	FAX (A/C. No.):
INSURED Miller Legg & Associates, Inc.  13680 NW 5 Street, Suite 200  Sunrise, FL 33325 USA		INSURER(S) AFFORDING COVERAGE INSURER A: ZURICH AMER INS CO INSURER B: PACIFIC INS CO LTD INSURER C: INSURER D: INSURER E: INSURER F:	NAIC # 16535 10046

**COVERAGES**

CERTIFICATE NUMBER: 751007950

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY  <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC  OTHER:	X	X	GLO4293036	11/01/23	11/01/24	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 15,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000 \$
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY  <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY	X	X	BAP4293037	11/01/23	11/01/24	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE  DED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input checked="" type="checkbox"/> N	N/A	WC4293035	11/01/23	11/01/24	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Professional Liability			83 OH 0585217-23	12/15/23	12/15/24	Per Claim/Agg 5M/10M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Islamorada, Village of Islands is included as Additional Insured as respects the General Liability and Automobile Liability as respects to work performed by the named insured as required by written contract. Such coverage shall be primary, and any insurance carried by the additional insured considered non-contributory to the extent required by written contract. A waiver of subrogation exists in favor of all entities listed above and any others required by contract with regards to General Liability, Automobile Liability and Workers Compensation as required by written contract. 30 days written notice of cancellation will be provided in accordance with the policy provisions of each policy.

**CERTIFICATE HOLDER****CANCELLATION**

Islamorada, Village of Islands Village Manager  86800 Overseas Highway  Islamorada, FL 33036  USA	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  <i>Aon Risk Services Central, Inc.</i>
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