

PAY FEES VIA PORTAL

Depending on where you are in the application process, there are several ways to get to the payment processing section.

- 1) After you **initially submit** an application, the screen below will display. You can select “Pay Fees Online” here:

Submitted
Permit Application - Submitted
Application Number: PRBLD202400066

PRINT THIS PAGE

Thank you for your electronic application submission. Please note: your application will not be processed until the Application Fee has been paid.

There are fees totaling **\$108.00** owing on this application.

PAY FEES ONLINE

FURTHER DETAILED INSTRUCTIONS TO PAY THE FEE(S) ARE BELOW THE OTHER TWO OPTIONS, GO TO MAKE PAYMENT SECTION

- 2) For an application **already submitted and has gone through the review process**, fees are available to pay:

OPTION 1: Log into your portal account and Click on the **My Items** link and **expand the appropriate section** (Code Enforcement Complaints, Contractor Licensing Applications, Permit Applications, or Planning Applications). Use the “Pay Fees” button to be brought to the display of fees.

Welcome Susan McLaughlin
Sign Out My Account **My Items** Portal Home Search for a Property Portal FAQs

My Items

Expand All | Collapse All

- My Code Enforcement Complaints 
- My Contractor License Applications 
- My Permit Applications 
- My Planning Applications 

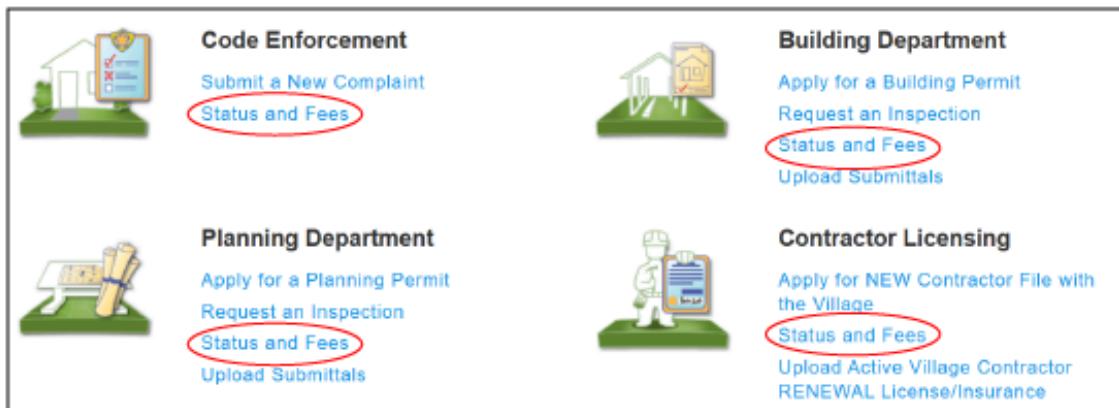
PRBLD202400059 BUILDING Pending 05/21/2024

Description: cbs gazebo

PAY FEES **UPLOAD SUBMITTALS**

FURTHER DETAILED INSTRUCTIONS TO PAY THE FEE(S) ARE BELOW THE 2ND OPTION, GO TO MAKE PAYMENT SECTION

OPTION 2: once you log into portal, click the Status and Fees link, input the application number and the Summary Page of the application will populate. Scroll down to the Fees section, there is a “Pay Fees?” link



Search for Permits

Search: 202400066 GO!

Fees

Paid Fees	Amount	Paid	Owing	Date Paid
Building - Deposit - General	\$108.00	\$108.00	Paid	10/30/2024
Building - Residential	\$97.00	\$97.00	Paid	10/30/2024
Outstanding Fees	Amount	Paid	Owing	Date Paid
Biological Plan Review Fee	\$45.00	\$0.00	\$45.00	Not Paid
DEO	\$6.00	\$0.00	\$6.00	Not Paid
DBPR	\$6.00	\$0.00	\$6.00	Not Paid
Continuing Education Fee	\$33.00	\$0.00	\$33.00	Not Paid
Planning Res Review Fee	\$45.00	\$0.00	\$45.00	Not Paid
Planning Final Inspection Fee	\$50.00	\$0.00	\$50.00	Not Paid
Electrical - Residential	\$97.00	\$0.00	\$97.00	Not Paid
Roofing (Res)	\$97.00	\$0.00	\$97.00	Not Paid
Totals:	\$584.00	\$205.00	\$379.00	

Total Amount Payable Online: \$379.00 Pay Fees?

**WHATEVER “PAY FEES” OPTION YOU CHOSE, THE NEXT SCREEN IS WHERE YOU SELECT
“MAKE PAYMENT”**

		SELECT ALL FEES	Deselect All Fees
Fee Type	Amount	Amount Paid	Pay?
Building - Deposit - General	\$108.00	\$0.00	<input checked="" type="checkbox"/>
Totals:	\$108.00	\$0.00	
Total Selected:	\$108.00		
CANCEL	MAKE PAYMENT		

Now you are on the payment processor page. You have the option to use a Credit Card or a Check. Select the appropriate payment method and input all your information and click "Pay".

Order Summary

Description	Permit Application Fees: PRBLD202400059
Invoice Number	83555
Total	\$ 108.00

Credit Card Bank Account (USA Only)

Card Number *
 5424 0000 0000 0015

Exp. Date *
01/29

Card Code
123

Billing Address

First Name Susan	Last Name McLaughlin
Billing Country USA	Zip 34287
Street Address 1588 Botello Rd	City North Port
State FL	Phone Number 3053638029

Pay **Cancel**

Once the fee(s) are paid, you will see "Print this Receipt" and a "Continue Button". It is suggested you **NOT** use the "Print this Receipt" button. It does not give detailed information (shown). Rather, click the "Continue" button. Scroll down to the Documents & Images section and your detailed receipt can be viewed/printed from there.

PRINT THIS RECEIPT 

Thank you! Your payment has been received and processed.

Transaction ID: 80028454305	Fee Type: Permit Application Fees
Application Number: PRBLD202400059	Date: 10/30/2024
Amount: \$108.00	

CONTINUE

PRINT THIS RECEIPT

Thank you! Your payment has been received and processed.



Transaction ID: 80028454305	Fee Type: Permit Application Fees
Application Number: PRBLD202400059	Date: 10/30/2024
Amount: \$108.00	

CONTINUE

Documents & Images 

Date Uploaded	File Type	Name
10/30/2024	Receipt	Receipt for transaction:2024-000016
10/30/2024	Receipt	Receipt for transaction:2024-000017

RECEIPT OF PAYMENT

Receipt Number: 2024065294
Receipt Date: 10/30/2024
Date Paid: 10/30/2024
Full Amount: \$108.00

Payment Details: **Payment Method** **Amount Tendered** **Check Number**
Credit Card \$108.00

Amount Tendered: \$108.00
Change / Overage: \$0.00
Contact: Susan McLaughlin, Address: 86800 Overseas Hwy

FEE DETAILS:

Fee Description	Reference Number	Amount Owing	Amount Paid
Building - Deposit - General	PRBLD202400059	\$108.00	\$108.00

Your fees will also display under the "Fees" section of the application summary:

Fees 

Paid Fees	Amount	Paid	Owing	Date Paid
Building - Deposit - General	\$108.00	\$108.00	Paid	10/30/2024
Outstanding Fees	Amount	Paid	Owing	Date Paid
No outstanding fees.				
Totals:	\$108.00	\$108.00	\$0.00	