

RESOLUTION NO. 25-11-115

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING A NEW EMAIL ARCHIVING AND SECURITY SERVICE; AUTHORIZING THE DISCONTINUATION OF THE CURRENT VENDOR DUE TO EXCESSIVE COSTS, PUBLIC RECORDS COMPLIANCE FEES, AND DATA RETRIEVAL CHARGES; WAIVING COMPETITIVE BIDDING REQUIREMENTS DUE TO THE SPECIALIZED NATURE OF THE SOLUTION; AUTHORIZING THE VILLAGE MANAGER AND VILLAGE ATTORNEY TO NEGOTIATE AN AGREEMENT FOR THE REQUESTED SERVICES; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Village of Islamorada, Village of Islands (the "Village") is required by law to archive all Village-owned email accounts in accordance with Florida public records retention requirements; and

WHEREAS, since approximately December 2005, the Village has used the same vendor to provide email archiving services, the cost of which has increased from \$6,912 annually to an estimated \$19,957.09 for Fiscal Year 2025-26; and

WHEREAS, the current vendor also charges \$50 per gigabyte for data retrieval (egress), creating excessive costs for public records compliance and making retrieval of the Village's archived data prohibitively expensive; and

WHEREAS, retrieving the Village's archived data from the current vendor is estimated to cost approximately \$90,000, and the vendor's annual costs continue to increase each year; and

WHEREAS, the Village previously received a state grant to subsidize email security services; however, that funding expired in July 2025, and the vendors have continued to provide

coverage through November 2025 as a courtesy; and

WHEREAS, the Village is required to maintain a secure and reliable email protection solution to safeguard its IT infrastructure, and continued service without a formal agreement would not be sustainable; and

WHEREAS, the Village's IT Department has reviewed multiple vendors and identified a highly rated provider offering both email archiving and email security as an integrated service at a significantly reduced cost; and

WHEREAS, for cybersecurity compliance and procurement transparency, the specific vendor's name will not be publicly disclosed; however, the purchase and implementation will be made through SHI International Corp. (SHI), an approved reseller for the Village and a state-contract technology provider; and

WHEREAS, this solution provides unique functionality and compliance capabilities not offered by other vendors, meeting both public records archiving and cybersecurity protection requirements; and

WHEREAS, based on the specialized nature of the solution and its compliance alignment, staff recommends waiving competitive bidding requirements pursuant to the Village's purchasing code for this procurement; and

WHEREAS, by switching to the new vendor, the Village will reduce its annual costs from approximately \$34,861.09 to \$10,389.96, resulting in substantial savings and operational efficiency; and

WHEREAS, although there will be a one-time data retrieval fee of approximately \$90,000 and a one-time setup fee of \$6,036.12 this fiscal year, the overall savings will provide an estimated

return on investment within four (4) years; and

WHEREAS, the Village Council finds that approval of the new vendor agreement and authorization to discontinue services with the current provider is in the best interest of the Village and its residents by reducing long-term costs and improving operational efficiency.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The above recitals are true and correct and incorporated into this Resolution by this reference.

Section 2. Approval of Purchase and Contracts. The Village Council hereby approves the selection of a new vendor to provide integrated email archiving and security services through SHI International Corp. (SHI), as outlined in the staff memorandum dated November 10, 2025.

Section 3. Authorization of Village Officials. The Village Manager and/or his designee and the Village Attorney are authorized to take all actions necessary to discontinue services with the current vendor and to negotiate reasonable terms for data retrieval and termination.

Section 4. Execution of Documents. The Village Manager and the Village Attorney are authorized to execute any necessary agreements, documents, and purchase orders to implement the transition to the new vendor.

Section 5. Authorization of Fund Expenditure. The Village Manager is authorized to expend budgeted funds for the one-time data retrieval fee of approximately \$90,000.00, a one-time setup fee of \$6,036.12, and an annual recurring cost of \$10,389.96 for the next three fiscal years.

Section 6. Waiver of Purchasing Provisions. Pursuant to section 2-328(a) and (c) of

the Village Code, the Village Council hereby approves the solution represents a specialized sole-source product that satisfies both public records archiving compliance and email security requirements. The Village hereby finds the waiver of competitive bidding for this item to be in the best interest of the Village.

Section 6. **Effective Date.** This Resolution shall take effect immediately upon adoption.

Motion to adopt by Don Horton, second by Anna Richards.

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FINAL VOTE AT ADOPTION

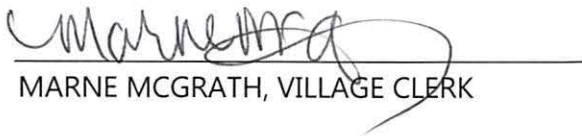
VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA:

Mayor Sharon Mahoney	Yes
Vice Mayor Don Horton	Yes
Councilwoman Deb Gillis	Yes
Councilwoman Anna Richards	Yes
Councilman Steve Friedman	Yes

PASSED AND ADOPTED THIS 10th DAY OF NOVEMBER, 2025


SHARON MAHONEY, MAYOR

ATTEST:


MARNE MCGRATH, VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY
FOR THE USE AND BENEFIT OF
ISLAMORADA, VILLAGE OF ISLANDS ONLY


JOHN QUICK, VILLAGE ATTORNEY

