

RESOLUTION NO. 18-08-65

A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, APPROVING THE FINAL RANKINGS AND RECOMMENDATIONS OF THE RFP 18-14 EVALUATION COMMITTEE FOR INSTALLATION OF NEW POLES AND BARRIER NETTING FOR THE GOLF DRIVING CAGE AT FOUNDERS PARK; AUTHORIZING THE VILLAGE MANAGER AND VILLAGE ATTORNEY TO NEGOTIATE AND ENTER INTO A PROFESSIONAL SERVICE AGREEMENT FOR THE REQUESTED SERVICES; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on September 10, 2017, Hurricane Irma impacted Islamorada, Village of Islands (the “Village”) and the Florida Keys destroying the poles and barrier netting of the golf driving cage at Founders Park; and

WHEREAS, the Village desires to restore the golf driving cage at Founders Park; and

WHEREAS, the Village advertised a Request for Proposals for Installation of New Poles and Barrier Netting for the Golf Driving Cage at Founders Park (“RFP 18-14”) from June 8, 2018 through July 6, 2018 (Exhibit A); and

WHEREAS, the Village Manager created an Evaluation Committee (the “Committee”) to review responsive proposals and make a recommendation to the Village Council for the selection of a consulting firm; and

WHEREAS, the Committee reviewed the four (4) proposals received using the selection criteria and point system detailed in the RFP; and

WHEREAS, the Committee has recommended Action Sports Netting, Inc. for selection; and

WHEREAS, the Village Council of the Village desires to approve the rankings and select Action Sports Netting, Inc. for the fabrication and installation of the new poles and barrier netting for the golf driving cage at Founders Park; and

WHEREAS, the Village Council has determined that the procurement and utilization of these services is in the best interest of the Village and its residents.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:

Section 1. **Recitals.** The above recitals are true and correct and incorporated into this Resolution by this reference.

Section 2. **Approval of Ranking.** The Village Council of Islamorada, Village of Islands, hereby approves the Committee's final rankings and recommendations as follows:

1. Action Sports Netting, Inc.
2. The Net House
3. Containment Systems
4. CBT Construction & Development

Section 3. **Authorization of Village Officials.** The Village Manager and/or his designee and the Village Attorney are authorized to enter into and negotiate the terms and conditions of an Agreement with Action Sports Netting, Inc., for the fabrication and installation of new poles and barrier netting for the golf driving cage at Founders Park, at a cost not to exceed \$39,000.00 and as set forth in their response to RFP 18-14 .

Section 4. **Effective Date.** This Resolution shall take effect immediately upon adoption.

Motion to adopt by Vice Mayor Deb Gillis, second by Councilman Mike Forster.

FINAL VOTE AT ADOPTION

VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS

Mayor Chris Sante	YES
Vice Mayor Deb Gillis	YES
Councilman Mike Forster	YES
Councilwoman Cheryl Meads	YES
Councilman Jim Mooney	YES

PASSED AND ADOPTED ON THIS 9TH DAY OF AUGUST, 2018.



CHRIS SANTE, MAYOR

ATTEST:



KELLY TOTH, VILLAGE CLERK

APPROVED AS TO FORM AND LEGALITY
FOR THE USE AND BENEFIT OF ISLAMORADA,
VILLAGE OF ISLANDS ONLY



ROGET V. BRYAN, VILLAGE ATTORNEY

EXHIBIT A



**ISLAMORADA, VILLAGE OF ISLANDS
REQUEST FOR PROPOSALS
INSTALLATION OF NEW POLES AND BARRIER NETTING FOR THE GOLF
DRIVING CAGE AT FOUNDERS PARK
(RFP 18-14)**

Issue Date: June 8, 2018

Islamorada, Village of Islands (the "Village"), will receive formal proposals from qualified firms to fabricate and install new poles with new hardware and barrier netting for the golf driving cage inside Founders Park, located at 87000 Overseas Highway in Islamorada, Florida.

Interested firms are invited to submit Proposals for consideration in accordance with this RFP to the Village Clerk. Original signed Proposal Documents, an electronic copy in Adobe Acrobat PDF format, and five (5) hard copies of the Proposal Documents must be received prior to **3:00 p.m. Eastern Standard Time (EST) on July 6, 2018** by:

Village Clerk
Islamorada, Village of Islands
Village Administrative Center, 3rd Floor
86800 Overseas Highway
Third Floor
Islamorada, Florida 33036
Telephone: (305) 664-6412
Fax: (305) 664-6466

It is the sole responsibility of the firm to ensure that their submittal is received in a timely manner. Any proposal package submitted past the deadline and/or submitted to other locations or offices shall be deemed non-responsive and will be rejected.

I. PURPOSE

The purpose of this Request for Proposals (RFP) is to solicit sealed proposals from qualified firms to fabricate and install new wood poles with new hardware and barrier netting for the golf driving cage inside Founders Park.

II. BACKGROUND AND HISTORY

Description of the Village

Islamorada, Village of Islands (the “Village”) is a municipality located in the upper Florida Keys and is comprised of four (4) islands spanning approximately eighteen (18) miles. The Village was incorporated in 1997, and the current population is approximately 6,200. Located in the Upper Florida Keys, the Village is approximately 18 linear miles in length with a land area of approximately 3,900 acres. The Golf Driving Cage is located inside Founders Park at 87000 Overseas Highway in Islamorada, Florida.

III. PROJECT DESCRIPTION

On September 10, 2017, Hurricane Irma impacted Islamorada and the Florida Keys. The hurricane destroyed the poles and barrier netting of the golf driving cage. The project consists of replacing eight (8) destroyed poles with new ones, including new hardware and fabricate and install barrier netting.

IV. SCOPE OF WORK

Poles

1. Fabricate and install eight (8) 40-ft. Wood Poles.
2. Include all hardware, fasteners, cables, clamps, hooks, etc. required for installation

Barrier Netting

1. Fabricate and install netting panels for the golf driving cage measuring: 80’L x 30’H for the left and right-side panel, 40’L x 30’H for the back panel, and 80’L x 40’ W for the top panel.
2. Include all hardware, fasteners, cables, clamps, etc. required for installation.

Warranty

Provide a warranty on the poles, barrier netting, hardware and workmanship.

Project Schedule

Time is of the essence. The project should commence no later than thirty (30) days after execution of an agreement with the Village that will be prepared and provided by the Village Attorney’s Office.

Other Requirements:

The entire structure must be engineered to comply to the State of Florida/Monroe County Building Code.

V. ELIGIBILITY CRITERIA

To be eligible for selection consideration, interested consultants/firms must submit one (1) original printed package, five (5) printed copies, and one (1) electronic copy on CD or flash drive. The electronic copy should be identical to the original printed package, in natively converted PDF format. The Proposal shall be enclosed in a sealed envelope and be plainly marked on the upper left-hand corner with the name and address of the Bidder and bear the following title: **Islamorada, Village of Islands “Request for Proposals- Installation of New Poles and Barrier Netting for the Golf Driving Cage at Founders Park (RFP-18-14)**.

Bid packages must contain the following information:

1. **Cover Letter:** Provide a cover letter introducing your firm and proposal.
2. **Company Overview:** Provide an overview of the company detailing the total number and expertise of professional staff, describing staff credentials, and identifying office locations and staff assigned to those offices throughout the Florida Keys or the nearest locations to the Florida Keys. Please note that the Village prefers to contract directly with prime entities and the use of sub-consultants in your submission may affect proposal scoring.
3. **Project Examples:** Provide at least three (3) examples of successfully implemented projects that demonstrate experience with the services described in the scope of work, preferably in a local government setting. Include the client name, project name, project location and summary of services performed.
4. **Project Approach:** Provide in specific detail the method that will be used to fabricate and install the poles and netting, including the proposed materials. Please note that the proposal must include fabrication and installation of both the poles and the barrier netting.
5. **Project Timeline and Fee Schedule:** Provide a unit cost and total fees for the service areas identified in the Scope of Services section of this RFP. Provide a timeline for completion of the project.
6. **State Authorization to Transact Business:** Provide proof of authorization to transact business in the State from the Florida Secretary of State, if applicable.
7. **Firm References:** Provide a list and description of at least three (3) of the most recent contracts the firm has had where services similar to those contemplated by this RFP were provided.
8. **Insurance:** Provide proof of professional liability insurance, commercial general liability insurance, commercial automobile liability insurance, and worker's compensation insurance coverage as required by law as explained in Exhibit A to this RFP.

VI. EVALUATION SCORING AND TIMELINE

An Evaluation Committee will convene after the opening of the proposals to evaluate proposals for recommendation to the Village Council.

The point system for scoring of proposals will be as follows:

Company Overview	0-20 Points
Similar Project Experience/References	0-30 Points
Approach	0-40 Points
Fee Schedule	0-50 points
Total Points	140 Points

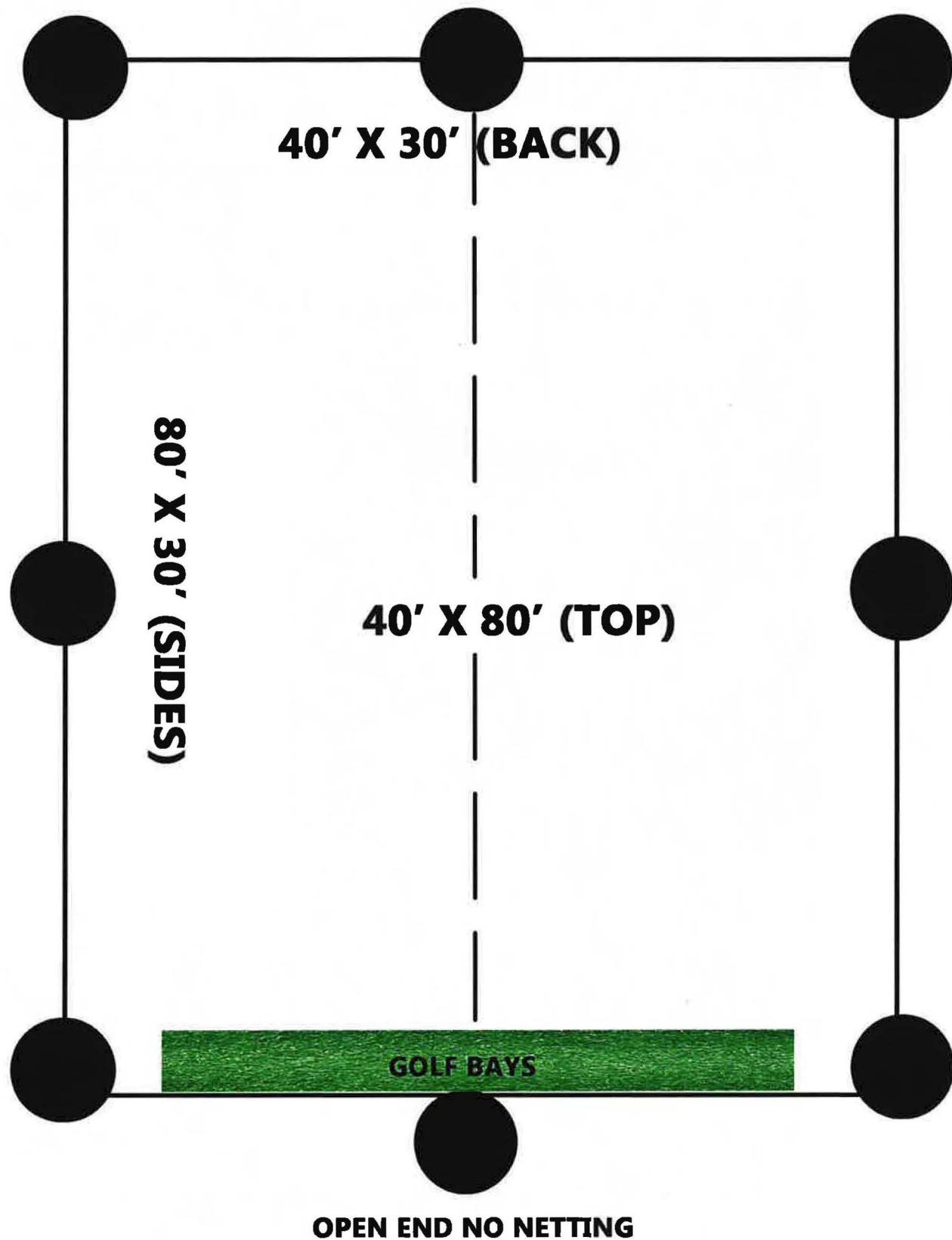
The Village reserves the right to accept or reject any or all Bids; to waive irregularities, technical errors and formalities; and to select a qualified firm(s) to provide the Services as it deems will best serve the interest of the Village.

All inquiries and requests for clarification or interpretation regarding this Invitation to Bid shall be made in writing to the attention of the Procurement and Grants Administrator by mail to 86800 Overseas Highway, Islamorada, Florida 33036; by email to ana.hernandez@islamorada.fl.us; or by fax to (305) 664-6464 by June 29, 2018.

An optional on-site visit or walk-through of the project site may be scheduled no later than five (5) calendar days prior to the Bid submission deadline. To schedule an on-site visit, please contact the Procurement and Grants Administrator by telephone at (305) 664-6453, or by email to ana.hernandez@islamorada.fl.us.

The Village shall issue appropriate addenda as necessary via DemandStar at <https://www.demandstar.com/> and on the Village's website at <http://www.islamorada.fl.us/>. No oral change or interpretation of the provisions contained in this Invitation to Bid is valid. Written addenda shall be issued when changes, clarifications or amendments to the Invitation to Bid document are deemed necessary. The issuance of a written addendum is the only official method whereby interpretation, clarification or additional information can be given.

ISLAMORADA FOUNDERS PARK GOLF DRIVING CAGE



ISLAMORADA FOUNDERS PARK

GOLF DRIVING CAGE - LAND SQFT.

