

**RESOLUTION NO. 19-05-29**

**A RESOLUTION OF THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, RATIFYING EXPENDITURES INCURRED FROM F. J. NUGENT & ASSOCIATES, INC. AND APPROVING WORK AUTHORIZATIONS; AUTHORIZING THE VILLAGE MANAGER TO EXPEND BUDGETED FUNDS; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE WORK AUTHORIZATIONS; APPROVING A WAIVER OF COMPETITIVE BIDDING; AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, as part of development and maintenance of the central wastewater utility, Islamorada, Village of Islands (the “Village”) has retained the services of F. J. Nugent & Associates, Inc. (“Nugent”), on a project-by-project basis to install, repair and maintain wastewater system grinder pumps and the associated SCADA / telemetry system; and

**WHEREAS**, pursuant to Section 2-327 of the Village’s Code of Ordinances relating to the Village’s purchasing guidelines, the Village Manager has the authority to make or enter into purchases of or contracts for materials, supplies, equipment, improvements, or services where the total amount expended is less than \$25,000.00 and the aggregate total for any single vendor in any single year is less than \$25,000.00; and

**WHEREAS**, pursuant to Section 2-327 of the Village’s Code of Ordinances relating to the Village’s purchasing guidelines, purchases of or contracts for materials, supplies, equipment, improvements, or services where the total amount expended is \$25,000.00 or more shall be awarded by the Village Council; and

**WHEREAS**, Nugent is a sole-source vendor of the Village due to their familiarity with the Village’s wastewater system, having provided services since construction of the system was started, due to their supply of specified E-1 grinder pumps and also due to other vendors not being available in this area; and

**WHEREAS**, in FY 2018-2019 through May 15, 2019, the Village has paid a total of Sixty-six Thousand Three Hundred Thirty-nine and 09/100 Dollars (\$66,339.09) in invoices to Nugent (Exhibit A), at the direction of the Village Manager due to a need to continue provision of services ensuring that the needs of the community would be met; and

**WHEREAS**, Nugent has provided the Village three (3) Work Authorizations (sales quotations), attached hereto as Exhibit B, for additional services needed to install, repair and maintain Village grinder pumps and the associated SCADA / telemetry system in the total amount of Forty Thousand Nine Hundred Seventeen and 97/100 Dollars (\$40,917.97); and

**WHEREAS**, the Village Manager and Village staff estimate that an additional \$50,000.00 in services from Nugent may be needed by the end of FY 2018-2019; and

**WHEREAS**, the Village Council of Islamorada, Village of Islands (the “Village Council”) finds that ratification of expenses incurred for Nugent’s services in FY 2018-2019 through May 15, 2019 attached hereto as Exhibit A, approval of the Work Authorizations from Nugent, attached hereto as Exhibit B, approval of additional expenses in the amount of \$50,000.00 through the end of FY 2018-2019, and waiver of competitive bidding for the services to be provided is in the best interest of the Village.

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS, FLORIDA, AS FOLLOWS:**

**Section 1. Recitals.** The above recitals are true and correct and incorporated into this Resolution by this reference.

**Section 2. Approval of Expenses and Work Authorizations.** The Village Council hereby ratifies and approves the following: 1) expenses incurred by the Village in FY 2018-2019 for services provided by Nugent through May 15, 2019 on Exhibit A in the amount of Sixty-six Thousand Three Hundred Thirty-nine and 09/100 Dollars (\$66,339.09); 2) work authorizations at Exhibit B for Nugent to provide additional services in the amount of Forty Thousand Nine Hundred Seventeen and 97/100 Dollars (\$40,917.97), and 3) \$50,000.00 in additional services from Nugent through end of the FY 2018-2019.

**Section 3. Authorization of Village Officials.** The Village Manager and/or his designee and the Village Attorney are authorized to take all actions necessary to implement the terms and conditions of work authorizations.

**Section 4. Authorization of Fund Expenditure.** Notwithstanding the limitations imposed upon the Village Manager pursuant to the Village’s Purchasing Procedures Ordinance, the Village Manager is authorized to expend budgeted funds to implement the terms and conditions of the Work Authorizations listed on Exhibit B and additional services for \$50,000.00 through the end of FY 2018-2019.

**Section 5. Execution of Work Authorizations.** The Village Manager is authorized to execute the Work Authorizations on behalf of the Village, to execute any required agreements and/or documents to implement the terms and conditions of the Work Authorization and to execute any extensions and/or amendments to the Work Authorizations, subject to the approval as to form and legality by the Village Attorney.

**Section 6. Waiver of Competitive Bidding.** In accordance with Section 2-328(1) and (3) of the Village Code, the Village Council authorizes waives the waiver of competitive bidding provisions of the Village Code to engage the services of Nugent for the Work Authorizations attached hereto as Exhibit B.

**Section 7. Effective Date.** This Resolution shall take effect immediately upon adoption.

Motion to adopt by Councilman Ken Davis, second by Vice Mayor Mike Forster.

**FINAL VOTE AT ADOPTION  
VILLAGE COUNCIL OF ISLAMORADA, VILLAGE OF ISLANDS**

Mayor Deb Gillis	YES
Vice Mayor Mike Forster	YES
Councilman Ken Davis	YES
Councilwoman Cheryl Meads	YES
Councilman Jim Mooney	YES

**PASSED AND ADOPTED ON THIS 30<sup>TH</sup> DAY OF MAY, 2019.**



DEB GILLIS, MAYOR

ATTEST:



KELLY TOTH, VILLAGE CLERK

APPROVED AS TO FORM AND  
LEGALITY FOR THE USE AND BENEFIT  
OF ISLAMORADA, VILLAGE OF ISLANDS:



ROGET V. BRYAN, VILLAGE ATTORNEY

Vendor History Report  
**1067 - FJNUGENT & ASSOCIATES, INC.**  
 Posting Date Range 10/01/2018 - 05/15/2019

**EXHIBIT A**

<b>GL Account</b>		<b>Invoice #</b>	<b>Description</b>	<b>Payment Date</b>	<b>Payment Number</b>	<b>Amount</b>
<b><u>300-1200-541-64      Public Works - Capital Outlay</u></b>						
10766	Founders Park Pump Station			10/18/2018	72072	14,174.00
11212	Pump for Tennis Court Lift Station @IFP			2/21/2019	73026	7,125.00
11373	Telemetry for Founders Park Lift Stations			4/4/2019	73340	5,090.00
						<u>26,389.00</u>
<b><u>402-1500-535-63      Wastewater - Capital Outlay</u></b>						
10731	High Tide Collectors 2 Cellular, 2 Solar, with Com			10/25/2018	72119	11,641.72
11209	104 Cortez grinder pump installation			2/21/2019	73026	4,118.97
						<u>15,760.69</u>
<b><u>402-1500-535-41      Wastewater - Communications</u></b>						
10731	High Tide Collectors 2 Cellular, 2 Solar, with Com			10/25/2018	72119	1,250.00
10925	Annual High Tide Monitoring			12/6/2018	72422	4,910.00
						<u>6,160.00</u>
<b><u>402-1500-535-52      Wastewater - Operating Supplies</u></b>						
10945	Tamper Proof Screw/socket			12/6/2018	72422	324.40
11009	Build Workbench			12/20/2018	72561	309.00
11207	Operating Supplies			2/21/2019	73026	78.00
11244	WW Operating Supplies/Parts			2/28/2019	73067	218.36
11245	WW Operating Supplies			2/28/2019	73067	204.30
11252	Operating Supplies			3/7/2019	73117	87.70
11389	Operating Supplies			4/18/2019	73463	556.56
11431	Operating Supplies			4/18/2019	73463	432.60
11452	Operating Supplies			4/25/2019	73514	725.00
11453	Operating Supplies			4/25/2019	73514	1,868.42
11193	Basin Cover			5/2/2019	73557	1,500.00
11463	Proof Screws			5/2/2019	73557	86.00
						<u>6,390.34</u>
<b><u>402-1500-535-46      Wastewater - Repairs &amp; Maintenance</u></b>						
10828	Repair & Maint			10/25/2018	72119	463.08
10829	Maint & Repair -89003 Old Hwy			10/25/2018	72119	793.88
10830	Repair & Maint - 57 Columbus Dr			10/25/2018	72119	798.83
10831	Repair & Maint -106 Columbus Dr			10/25/2018	72119	709.57
10832	Repair & Maint -84731 Old Hwy			10/25/2018	72119	709.57
10838	Repair & Maint -84785 Old Hwy			10/25/2018	72119	1,823.00
10898	E/One Pump Repair			11/20/2018	72321	709.57
10939	Repair-shroud/check vent-89635 Old Hwy			12/6/2018	72422	854.50
10940	Repair-pump- 54 Columbus Dr			12/6/2018	72422	699.97
10941	Repair- Pump- 2 Tiki Ln			12/6/2018	72422	793.88
10942	Repair- pump- WR37646			12/6/2018	72422	793.88
10957	Repair- check vent 183 Carroll St			12/6/2018	72422	259.50

Vendor History Report  
1067 - FJNUGENT & ASSOCIATES, INC.  
Posting Date Range 10/01/2018 - 05/15/2019

EXHIBIT A

<i>GL Account</i>				
	<i>Invoice #</i>	<i>Description</i>	<i>Payment Date</i>	<i>Payment Number</i>
10983		Repair & Maint 83311 Overseas Hwy	12/6/2018	72422
10984		Repair & Maint 76211 Overseas Hwy	12/6/2018	72422
10985		Repair & Maint 89635 Old Hwy	12/6/2018	72422
10986		Repair & Maint 87522 Old Hwy	12/6/2018	72422
10987		Repair & Maint 153 Columbus	12/6/2018	72422
11374		Grinder Pump Guardian	4/4/2019	73340
				<hr/>
				11,639.06
			<hr/>	<hr/>
				\$ 66,339.09

PENDING WORK AUTHORIZATIONS  
1067 - FJNUGENT & ASSOCIATES, INC.

**EXHIBIT B**

<b><u>GL Account</u></b>	<b><u>Quote #</u></b>	<b><u>Description</u></b>	<b><u>Quote Date</u></b>	<b><u>Village Req #</u></b>	<b><u>Amount</u></b>
<b><u>402-1500-535-63</u></b>		<b><u>Wastewater - Capital Outlay</u></b>			
HIGH TIDE 300		Purchase & Install 21 Lift Station Monitors to address lack of communication between grinder pumps and collector for SCADA / telemetry system	4/22/2019	RQ19-0147	24,665.00
VOI Coral Sh		Purchase 6HP Grinder Pump	4/26/2019	RQ19-0148	6,684.00
VOI Basin		Purchase Simplex HDPE Grinder Station	4/30/2019	RQ19-0149	4,318.97
					<hr/> 35,667.97
<b><u>402-1500-535-41</u></b>		<b><u>Wastewater - Communications</u></b>			
HIGH TIDE 300		AT&T Annual Communications Charge for 21 Lift Station Monitors needed to address lack of communication between grinder pumps and collector for SCADA / telemetry system	4/22/2019	RQ19-0147	5,250.00
					<hr/> 5,250.00
					<hr/> <b>\$ 40,917.97</b>



## *Sales Quotation*

411 Wyly Avenue, Sanford, FL 32773  
P: 407-936-1139 E: 407-936-1640

P: 407-936-1139 F: 407-936-1640

Date: April 22, 2019  
Quote Number: HIGH TIDE 300  
Customer PO #: Email Kevin

**Customer/Bill To:** VILLAGE OF ISLAMORADA  
86800 OVERSEAS HIGHWAY  
ISLAMORADA, FL 33036  
Phone: (305) 664-6400  
Email:

**Ship To:** 288 GARDENIA ST  
TAVERNIER, FL  
33070

**From:** Bob Matheson  
[bob@nugentco.com](mailto:bob@nugentco.com)  
(407) 330-8833

Serial Number(s):

*Net 30 day terms are available with acceptable credit references. A 1.5% per month late charge will be assessed on all payments not made within agreed terms in writing. If this order is sent to collection, all legal and collection charges will be added to the responsibility of the buyer. Any orders cancelled will be subject to a 25% restocking charge. All material must be returned in new condition, or refurbishment charges will be added. All return freight is the responsibility of the buyer.*



## *Sales Quotation*

**411 Wylly Avenue, Sanford, FL. 32773**

P: 407-936-1139 F: 407-936-1640

Date:	April 26, 2019
Quote Number:	VOI Coral Sh
Customer PO #:	Email Kevin

**Customer/Bill To:** VILLAGE OF ISLAMORADA  
86800 OVERSEAS HIGHWAY  
ISLAMORADA, FL 33036  
Phone: (305) 664-6400  
Email:

**Ship To:** 288 GARDENIA ST  
TAVERNIER, FL  
33070

**From:** Bob Matheson  
[bob@nugentco.com](mailto:bob@nugentco.com)  
(407) 330-8833

**Serial Number(s):**

Accepted by: \_\_\_\_\_ PO# \_\_\_\_\_

Net 30 day terms are available with acceptable credit references. A 1.5% per month late charge will be assessed on all payments not made within agreed terms in writing. If this order is sent to collection, all legal and collection charges will be added to the responsibility of the buyer. Any orders cancelled will be subject to a 25% restocking charge. All material must be returned in new condition, or refurbishment charges will be added. All return freight is the responsibility of the buyer.



## *Sales Quotation*

411 Wyly Avenue, Sanford, FL. 32773

P: 407-936-1139 F: 407-936-1640

Date: April 30, 2019  
Quote Number: VOI BASIN  
Customer PO #: PHONE CALL KEVIN

**Customer/Bill To:** VILLAGE OF ISLAMORADA  
86800 OVERSEAS HIGHWAY  
ISLAMORADA, FL 33036  
Phone: (305) 664-6400  
Email: [info@villageofislamorada.com](mailto:info@villageofislamorada.com)

Ship To: 288 GARDENIA ST  
TAVERNIER, FL  
33070

**From:** Bob Matheson  
[bob@nugentco.com](mailto:bob@nugentco.com)  
(407) 330-8833

Serial Number(s): WH658971

**Net 30 day terms are available with acceptable credit references. A 1.5% per month late charge will be assessed on all payments not made within agreed terms in writing. If this order is sent to collection, all legal and collection charges will be added to the responsibility of the buyer. Any orders cancelled will be subject to a 25% restocking charge. All material must be returned in new condition, or refurbishment charges will be added. All return freight is the responsibility of the buyer.**